

October 13 - 15, 2016

Bombay Convention & Exhibition Centre
Mumbai, India



POWDER & BULK SOLIDS

INDIA 2016

EXHIBITION & CONFERENCE



**Your one stop event for
material handling and processing**

EXHIBITOR MANUAL

Organizer - Exhibition

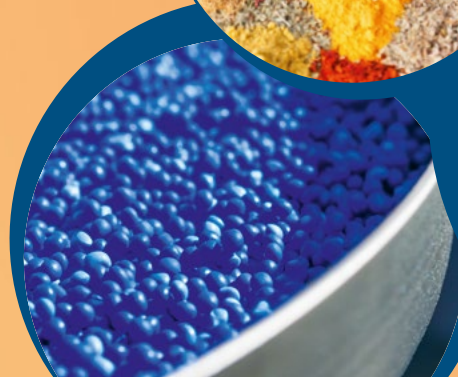
NÜRNBERG MESSE

Organizer - Conference & Workshops



Vogel Business Media

www.powderbulksolidsindia.com



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1. WELCOME



Dear Exhibitor,

Welcome to Powder & Bulk Solids India 2016.

Please find attached the Exhibitor Manual as well as the service order forms for your participation. This manual has been prepared to simplify your preparations for the conference & exhibition. Please read the contents carefully and observe all the deadlines mentioned. Please return all the order forms duly filled-in before the specified dates to ensure compliance.

We would like to request you to fill in the forms attached which are writeable PDF-forms directly on your computer and return them via email:

Exhibitors

Contact Person: Ms. Tanya Bhardwaj
Email: tanya.bhardwaj@nm-india.com

All forms must be submitted as per the deadlines mentioned on the respective form.

Please provide this manual to the departments or representatives of your company responsible for exhibits delivery, stand design and construction.

We wish you a successful participation and assure you our dedicated services at all times.

Yours sincerely,

Priya Sharma
Project Manager
NürnbergMesse India Pvt. Ltd.

Tanya Bhardwaj
Project Assistant
NürnbergMesse India Pvt. Ltd.

2. CONTACT LIST



2.1 Organizer

Organizer

NuernbergMesse India Pvt. Ltd.

German House, 2, Nyaya Marg
Chanakypuri, New Delhi 110 021, India

Project Management

Ms. Priya Sharma**Project Manager**

Tel: +91 11 4716 8630

Fax: +91 11 2611 8664

Email: priya.sharma@nm-india.com

Exhibitor and Visitor Services

Ms. Tanya Bhardwaj**Project Assistant**

Tel: +91 11 4716 8626

Fax: +91 11 2611 8664

Email: tanya.bhardwaj@nm-india.com

Media & Public Relations Activities

Ms. Manasi Multani**Marcom Manager**

Tel: +91 11 4716 8843

Fax: +91 11 2611 8664

Email: manasi.multani@nm-india.com

Contact for Conference

Ms. Kruti Bhardava**Office Manager****Vogel Business Media**

Tel: +91-22-25644469

Email: kruti.bhardava@vogel.com

2. CONTACT LIST



2.2 SERVICE PROVIDERS

Official Design & Construction

Meroform (I) Pvt. Ltd.

A-37, Sector-80, Noida-201305 (UP), India

Mr. Arun Malasi

Tel: +91 9911041357

Fax: +91 120 4082999

Email: operations@meroformindia.com

Official Freight Forwarder & Octroi Agent

R. E. Rogers India Pvt. Ltd.

510/511, MIDAS, Sahar Plaza Complex

Mathurdas Vasanji Road, Andheri (East)

Mumbai 400059

Tel: + 91 22 30880313 / 30880309

Fax: + 91 22 28208942

Contact: Mr. Sudhir Dhavan (M: +91 99207 28175)

Email: sudhir@rogersworldwideindia.com

Mr. Kartik Soman (M: +91 98210 43858)

Email: kartik@rogersworldwideindia.com

Orient Marine Lines Pvt. Ltd.

49, II Floor, Rani Jhansi Road

New Delhi – 110055, India

Contact: Mr. Shirish Kulkarni (M: +91 98100 16180)

Email: shirishk@orientm.com

Mr. Sanjay Kulkarni (M: +91 98100 57414)

Email: sanjayk@orientm.com

Mr. Rajesh Utekar (M: +91 98210 28961)

Email: rajeshu@orientm.com

Mr. Nitin Gupta (M:- +91 98109 93392)

Email: niting@orientm.com

Travel and Accommodation

International Travel House Ltd.

T-2, Community Centre, Sheikh Sarai, Phase – 1,

New Delhi – 110 017

Tel.: +91-11-26017808

Fax: +91-11-26011543

Contact: Mr. Sudip Sinha (M: +91-9711155780)

Email: sudipsinha@ith.co.in

Mr. Apar Yadav (M: +91-9811970698)

Email: conferences@ith.co.in

Audio/Visual Equipment

Meroform (I) Pvt. Ltd.

A-37, Sector-80, Noida-201305 (UP), India

Contact: Mr. Arun Malasi

Tel: +91 9911041357

Fax: +91 120 4082999

Email: operations@meroformindia.com

2. CONTACT LIST



Horticulture & Floriculture

Saibaba International

Contact: Mr. Deepak Sakpal

Tel: +91 22 2887 0819

Mobile Number: +91 98202 87631

Fax: +91 22 2886 5826

Email: saibabainternational26@gmail.com

House Keeping

Matoshri Construction Co.

Contact: Mr. Rajan Mangle

Tel: +91 2224228330

Mobile Number: +91 98203 55492

Fax: +91 22 2422 8330

Email: matoshri.cons@gmail.com

Security

Brillant Security Services

Sahyog Welfare Society, Kanu Compound,
Kanyepada(North), Near Gokuldharm Market,
General Arunkumar Vaidya Marg,
Malad (East), Mumbai-400 097

Contact: Mr. A. S. Chauhan

Mob: ++91 92231 13343

Email: brillantss@yahoo.com

Temporary Staff

Viablesoft Solutions Pvt Ltd

E-74, Street No-3, Pandav Nagar (South)
Delhi – 110091

Mob: +91 93101 79881

Email: manpowersupport@vssgroup.in

3. GENERAL FAIR INFORMATION



Official Fair Name

Powder & Bulk Solids India 2016
Exhibition & Conference

Venue

Hall 5, Bombay Convention & Exhibition Centre (BCEC)*
NSE Nesco Complex, Western Express Highway
Goregaon (E), Mumbai – 400 063
Tel: +91 22 66450123
Fax: +91 22 66450101

***Note:** This is NOT a shipping address; DO NOT forward any exhibit to this address. Exhibitor must use a freight forwarder.

Entry

Free admission for trade visitors only

Date

13th - 15th October 2016 (Thu – Fri - Sat)

Time

Exhibition Hours 10:00 am - 06:00 pm

Organiser

NÜRNBERG / MESSE

Organiser - Conference & Workshops



Vogel Business Media

Powered by



POWTECH



APPIE



Supported by



Indo German Chamber of Commerce

Approved by



ITPO - India Trade Promotion Organisation

3. GENERAL FAIR INFORMATION



3.1 Conference

The conference during Powder & Bulk Solids India 2016 will include presentations by renowned researchers from the academic institutions as well as the industry. They will share the results of current research on topics related to the conference theme. They will cover the current market developments in the field of material handling and processing in various industrial segments and will address the topics like "Energy-efficient production" and "Achieving quality certifications".

This year's workshop topics are:

Design and Specification of Pneumatic Conveying Systems

Dr. V.K. Agarwal – Professor, IIT, Delhi & Chairman, Conference Board, Powder & Bulk Solids India 2016
Dr. David Mills – Independent Pneumatic Conveying Consultant, UK

Troubleshooting Pneumatic Conveying Systems

Dr. V.K. Agarwal – Professor, IIT, Delhi & Chairman, Conference Board, Powder & Bulk Solids India 2016
Dr. David Mills – Independent Pneumatic Conveying Consultant, UK

Guidelines for Energy Efficient Belt Conveyor Design

Dr. Craig Wheeler – Professor, The University of Newcastle, Australia

Multi-Scale Multiphase Transport Phenomena in Spray Drying Processes

Prof. Avi Levy - Department of Mechanical Engineering, Ben-Gurion University of the Negev, Israel

Hopper / Silo Geometry for flow of fine powders

Prof. Dr. Mark Jones, The University of Newcastle, Australia

Fundamentals of DEM and other discrete particle simulation for powder & bulk solids.

Prof. Yutaka Tsuji, Professor Emeritus at Osaka University, Japan

Explosion Protection

Mr. Stefan Penno, Rembe GmbH, Germany

Date

October 13-15, 2016

Venue

Hall 5, Bombay Convention & Exhibition Centre (BCEC)*

NSE Nesco Complex, Western Express Highway
Goregaon (E), Mumbai – 400 063
Tel: +91 22 66450123
Fax: +91 22 66450101

Opening Hours

10:00 a.m. - 6:00 p.m.

For detailed workshop / conference programme please log on to www.powderbulksolidsindia.com

Contact for Conference

Ms. Kruti Bhardava

Office Manager
Vogel Business Media
Tel: +91-22-25644469
Email: kruti.bhardava@vogel.com

4. EXHIBITION VENUE

4.1 Host City

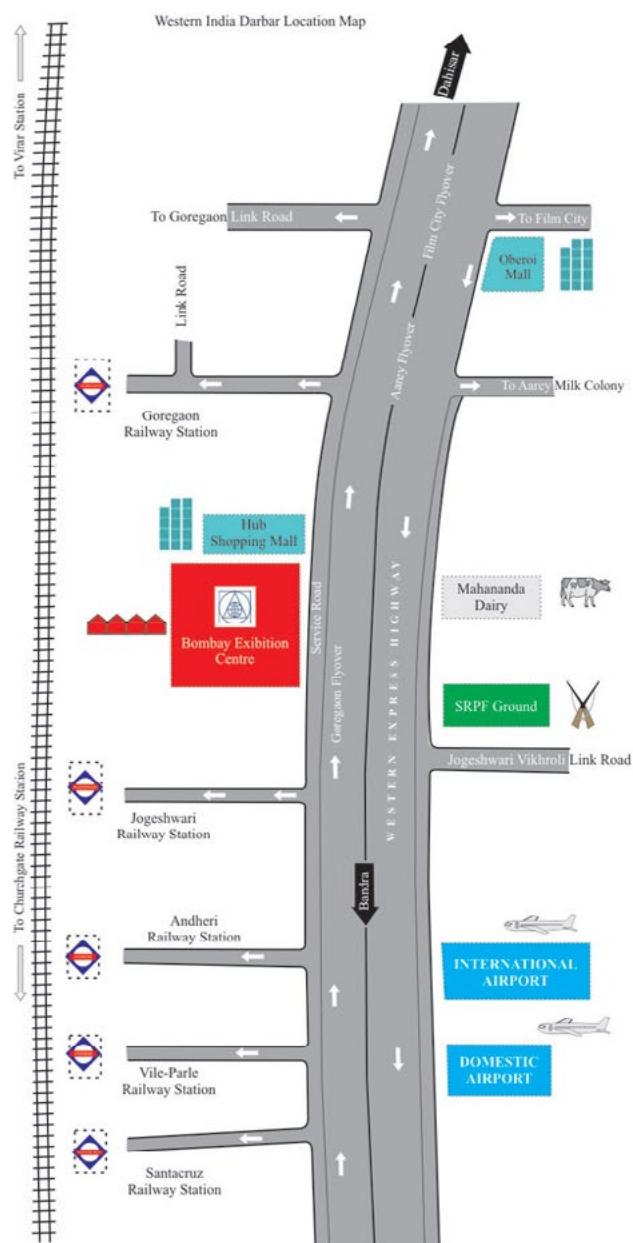
Welcome to Mumbai

Mumbai is the capital of the state of Maharashtra and India's largest city. It serves as an important economic hub for the country and the most important seaport and commercial centre on the subcontinent. The region is home to a diverse range of industries and a centre for finance, business, trade and fashion in India.



4. EXHIBITION VENUE

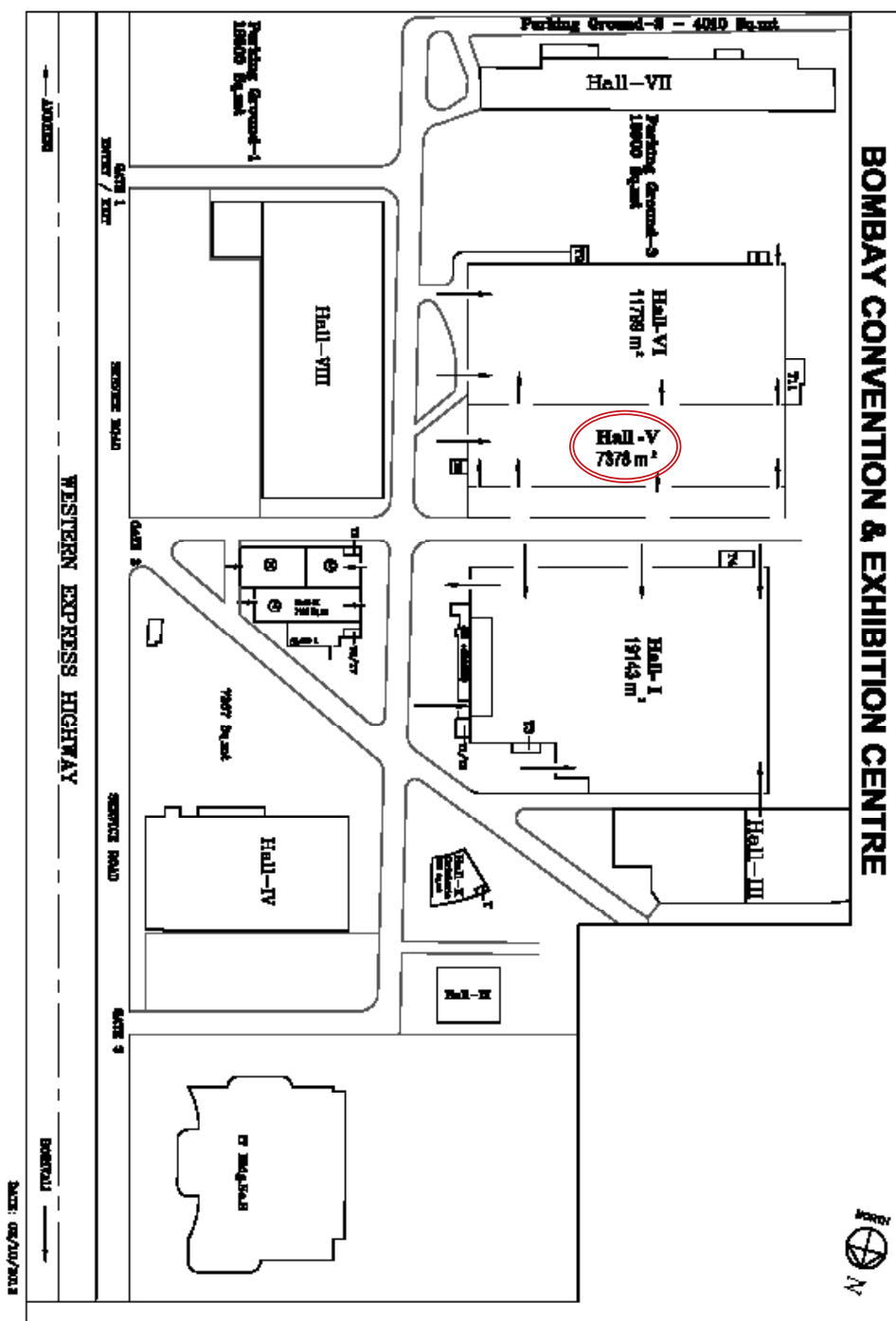
Road Map to Exhibition Venue



4. EXHIBITION VENUE

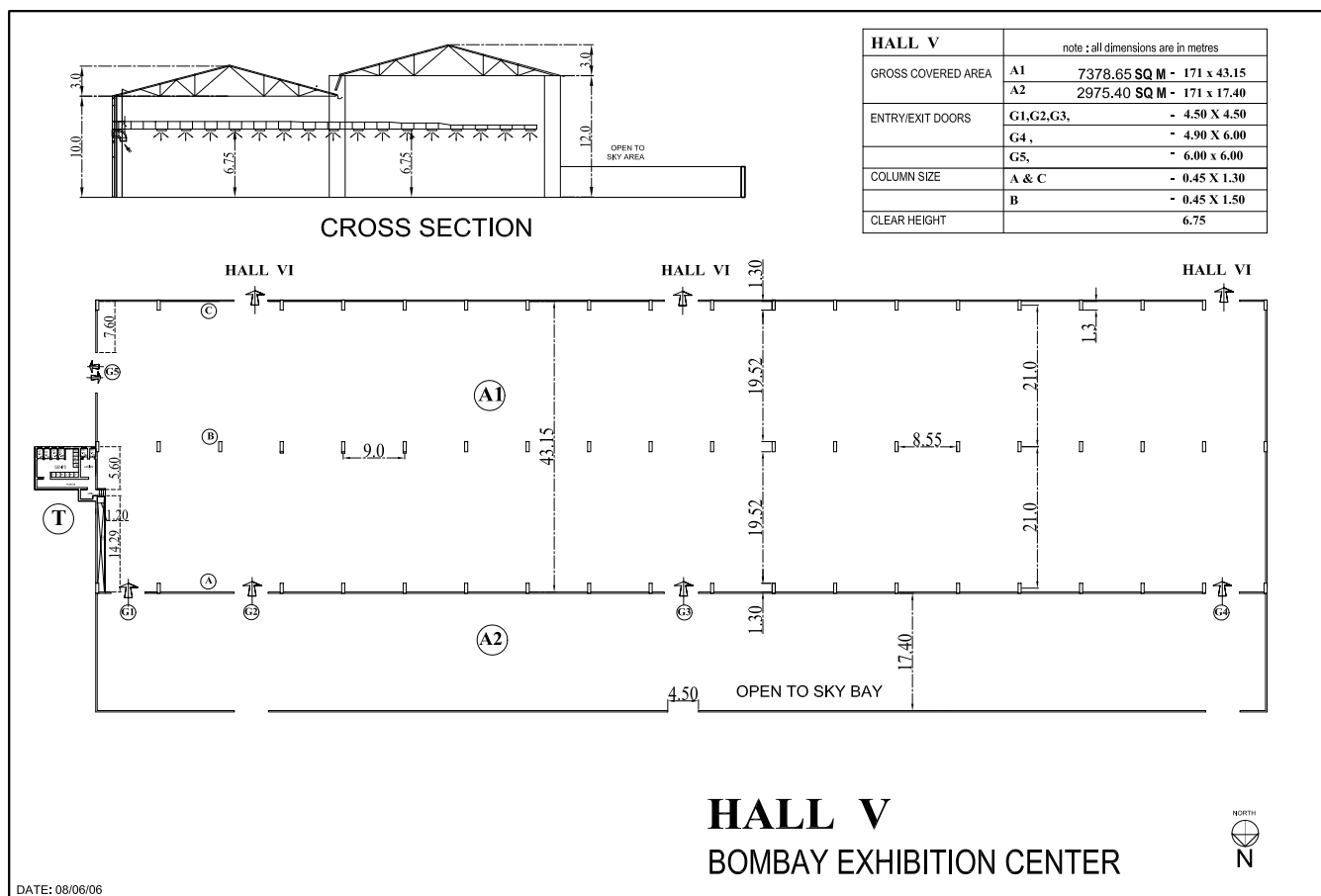
Venue Details

The Bombay Convention & Exhibition Centre (BCEC) is the largest permanent exhibition centre in India's private sector. Since it was built in 1991, the BCEC has hosted several prestigious international trade fairs and exhibitions. The centre is ideally situated along the Western Express Highway in Goregaon and within a 10-minute drive from national and international airports and 20 minutes from the heart of the city. The vicinity offers a number of convenient hotels of all categories for exhibitors and visitors.



4. EXHIBITION VENUE

4.2 Floor Plan



Technical details of exhibition hall no. 5

Floor area	83,589 sq. ft. (7,378 m ²)
Floor type	Concrete IPS floor
Ceiling height	Left bay - 10 m at the cave / 13 m at the peak / Right bay - 12 m at the cave / 15 m at the peak
Height of AC duct	6.75 m
Entry/exit gates	G1, G2, G3 - 4.50 m x 4.50 m / G4, G8- 4.90 m x 6.00 m / G5 - 6.00 m x 6.00 m G6, G7 - 4.50 m x 4.50 m
Pillar size	A & C - 0.45 m x 1.30 m / B - 0.45 m x 1.50 m
Lights	Metal halide
Current supply	415/200 volts, 50 Hz.
(Outlets in each pillar)	Three 16 Amps single phase outlets / One 32 Amps three phase outlet
Sanitation service blocks	1 No.
Utilities	Water supply / housekeeping / security / Wi-Fi services / temporary telephone lines

Show Management Office: Exhibition Management Office will be located at the entrance of Hall No. 5, Bombay Convention and Exhibition Centre. It will be functional from October 11, 2016 in the morning hours.

4. EXHIBITION VENUE



Parking: Each exhibiting company will be granted one parking permit per company free of charge for allowing entrance to the exhibitors parking area. The parking permit would be handed over along with the Exhibitor Kit from the Show Management Office of the organizer. For security reasons, car permits are non-transferable.

Medical Facility & First Aid: A First Aid Box will be available at the Show Management Office for emergencies. It is, however, recommended that exhibitors keep a small stock of emergency supplies such as pain killers, band aids, iodine, cotton wool etc. There will be a doctor on call as well as an ambulance. Phone numbers will be available at the venue.

4.3 Operation schedule at glance

Move-in and Assembling		
11th October 2016	Possession of raw space	1.00 am onwards
12th October 2016	Possession of shell scheme stands	11:00 am – 02:00 pm
12th October 2016	Decoration of stands to be completed	07:00 pm
Exhibition Opening Times / Conference schedule		
13th October 2016	Opening Ceremony	10:00 am
13th October 2016	Official Reception	07:00 pm – 10:30 pm
13th – 15th October 2016	Access to the exhibition halls for exhibitors	09:30 am – 06:30 pm
13th – 15th October 2016	Exhibition times for visitors	10:00 am – 06:00 pm
Dismantling and Move-out		
15th October 2016	Forwarder delivers empty crates, etc.	06:00 pm – 7:00 pm
15th October 2016	Booth dismantling	07:00 pm – 11:00 pm

Opening Ceremony: The opening ceremony of the show will be held at on 13th October 2016. Invitations and details for the same will be handed out along with the exhibitor's kit. All exhibitors are invited to attend the opening ceremony.

Exhibitor Evening Reception: The organizer will hold an Official Reception at 07:00 pm on 13th October 2016. Invitations and details for the reception will be handed out along with the exhibitor's kit.

4.4 Registration Process

On arrival at the exhibition venue, exhibitors are requested to collect their badges with the exhibitor's kits from the Show Management Office of the organizer. These badges will not be mailed and will be distributed only to the authorized representative of the exhibitor.

For exhibitors:

- Entry to the exhibition area for representatives of the participants will be allowed on the basis of identity badges only.
- Each exhibitor shall receive 5 free exhibitor badges for stands up to 9 sqm.

4. EXHIBITION VENUE

For Visitors:

- Visitors have to register before entering and will be categorized by the badge color.
- Person in possession of temporary badge will be allowed to enter the exhibition venue during setup and dismantling only.
- Minors under the age of 18 years will not be allowed to enter the exhibition hall through the duration of build-up, exhibition hours and teardown.
- Rights of admission are reserved by the Organizers.

5. EXHIBITION POLICY & RULES



5.1 Exhibition Related Movements

Movements Entry

• **For Exhibitors:** exhibitor in possession of the exhibitor badge will be entitled to enter the exhibition venue during set up, exhibition and dismantling. Exhibitors are requested to submit the names of the representatives who would be representing their company during the exhibition through Form no. 3.

Temporary passes will be issued to the service providers to allow them entry into the exhibition hall during the construction period i.e. from 11th October 2016 from 1.00 am till 7:00 pm on 12th October, 2016. However, the following restrictions will apply thereafter.

• **For Exhibit:** Entry of exhibits in the exhibition area will not be permitted during the fair. However exhibits etc. will be allowed into the venue either before or after the exhibition hours as prescribed. Temporary Exit permit will be required for taking out any material from the venue during the fair period, but only during pre or post fair hours. Temporary Exit permits will be issued by the organizer only. All the equipment / material should be carted in and out of trolleys to avoid any damage to the flooring. The equipment should be directly transported to the exhibition halls. No painting or carpentry work will be allowed inside the exhibition halls. All materials should be pre-fabricated at the exhibitor's premises and only minimal work should be carried out inside the halls and should be under strict supervision.

Pre-exhibition period from 11- 12 October 2016: Freight vehicles carrying exhibition goods must enter from the main gate of BCEC. Exhibitors are requested to follow the schedule of arrival & installation of exhibit. In case, Exhibitor fails to follow the schedule provided by the Organizer, freight vehicles will not be allowed to park inside BCEC complex before and/or after off-loading of exhibition goods. However, freight vehicles may be parked in the designated parking area inside BCEC complex before off-loading of exhibition goods, which is on chargeable basis. Movement of freight vehicles will be managed by the official security agency in co-ordination with the official site handling agency. Only Goods carrier vehicles would be allowed to enter inside the exhibition premises. Personal vehicles such as cars, Jeeps, Vans, SUV etc. carrying goods will not be allowed during setup and dismantling period.

During exhibition from 13 - 15 October 2016: During exhibition days from 13 - 15 October 2016, personal vehicles and/or freight vehicles will not be allowed inside BCEC Complex. They are to be parked in designated parking areas only.

A designated parking area will be created for the exhibitors. Exhibitors, the exhibitors can park their car and make the payment to the parking authority of the venue

Post-exhibition period 15 October 2016: Freight vehicles for removing exhibition goods must enter from the main gate of BCEC, as per schedules provided by the Organiser & official site handling agencies and will not be allowed to park inside BCEC complex before and after reloading of exhibition goods. However, freight vehicles may be parked in the designated parking area outside BIEC complex only before reloading of exhibition goods. Movement of freight vehicles will be managed by the official security agency in co-ordination with the official site handling agencies.

Settlement of Dues / Exit Pass Procedure

Once the exhibition is closed, the stall area must be restored into its original condition. Exhibitors must make good any damage caused to the floor, building or other exhibition structure or equipment by repairing the same or paying the charges for repairs or replacement, whichever is applicable.

For removing exhibits from the exhibition halls, on conclusion of the exhibition, exhibitors would need an exit pass duly authorized by the hall directors in the respective halls. Exhibitors should fill in the exit pass Form No. 8 on their company letter head and submit 4 copies of the same to the respective hall directors. The hall directors will retain one copy and return three copies duly stamped and signed. One copy should be submitted to the security at the hall gate, one copy to the security at the main gate and the remaining copy should be retained by the exhibitor.

Exit passes will be issued to exhibitors only if all dues towards participation charges in the exhibition have been fully

paid and all the formalities stipulated from time to time are completed.

5.2 Liability and Insurance

The organizers shall not be responsible for any loss, theft or damage to any exhibit by fire or injury of any nature to any person or article at any time. Exhibitors are advised to insure their exhibits against theft, loss or damage and to cover themselves against third party liability for visitors to their stands. Reputable guards will be on duty day and night, but will not be a guarantee against loss.

Exhibitors are responsible for taking out public liability insurance against injury to persons and property of others on their stand, along with their exhibits and merchandise moving to and from the show and during the show. Each exhibitor should have a valid and adequate insurance cover against public liability. Exhibitors should contact their insurance broker to cover their exhibits and exhibit materials. The Organisers will not be held responsible for any loss of or damage to, exhibits and personal items. Exhibitors are reminded of their responsibility for their representatives, which also includes their contractors and sub-contractors. Also, an exhibitor is responsible for effecting insurance cover for expenses incurred due to abandonment or postponement of the exhibition for any reasons whatsoever.

The insurance policies mentioned above will have to include the insurer's renunciation of any legal action/penalty arising in the event of damages or accidents against the executives, representatives, directors and employees of the following organizations:

- Organizers
- Event Managers
- Municipality or Local Administration of the host city
- Architects and Contractors, including their staff employed by the Organizers / Event
- Manager

The period of liability of the exhibitor shall be deemed to run from the time the exhibitor or any of his employees, agents or contractors first enters the exhibition site and will continue until all his exhibits and property have been removed.

The exhibitor shall insure, indemnify and hold the organizers and the event manager harmless in respect of all costs, claims, demands and expenses to which the organizers may in any way be subject as a result of any loss or injury arising to any person (including members of the delegations, visitors, public, the organizers' staff, agents or contractors) howsoever caused as a result of any act or default of the exhibitors, his employees, agents, contractors or invitees. If the organizers find it necessary, the exhibitor shall provide proof that he has an adequate insurance cover. The organizers shall not in any event be held responsible for any restriction or condition which prevents the construction, erection, completion, alteration or dismantling of stands or for the failure of any service amenities provided by the organizers, for the cancellation or part time opening of the exhibition either as a whole or in part, or for amendments or alterations to all or any of the rules and regulations caused by circumstances not under their control.

The organisers are not liable to the exhibitors or their agents or employees in respect of any direct or indirect damage, loss or injury, to persons or property arising out of or in any way, connected with the exhibition. The organisers shall not be liable for loss, damage, delay or cancellation as a result of any unforeseen reason or resulting from acts of war, civil commotion, strikes, economic blockade, terrorist attacks, military activity or any other circumstances which shall render it impossible or inadvisable for the organisers to hold the exhibition at the time and place provided. The organisers reserve the right to reschedule the exhibition at a later date. Exhibitors have to acknowledge that the organisers will have sustained damages and losses as a result of the foregoing as well and shall and does hereby waive all claims for damages or compensation. The sums paid to the organisers as fees or otherwise in connection with the exhibition shall remain the property of the organisers. In the case an exhibitor withdraws from the exhibition after confirmation of participation by the organisers, all payment made shall be forfeited. Notice of withdrawal must be made in writing to the organiser who shall arrange for reallocation of such space which does not necessarily entitle the exhibitor the right to claim for refund or any payments made, or release from any sums of which he has already committed or become liable to. The organisers bear no responsibility for any errors or omissions in the exhibition directory, which is compiled from the information supplied by the exhibitors and / or their agents. The organisers are not responsible for any loss,

5. EXHIBITION POLICY & RULES



damage, or delay incurred in freight shipments (transport, handling and clearing) into and out of India. Exhibitors are urged to adequately insure all shipments.

5.3 Security

All exhibitors shall abide by the security regulations as stipulated below:

Alert and efficient security forces will be engaged by the organizers to ensure the safety of exhibits. Nevertheless, arrangement may be made by the exhibitors for own insurance to cover all stages of the event and be particularly careful to pack light, portable models and other attractive exhibits immediately after the exhibition closes. It is at this time that there is the risk of exhibits getting lost. The organizers will not accept responsibility for theft, loss or damage of exhibits, stores or any other equipment belonging to exhibitors, contractors or visitors. It is strongly recommended that at least one person is present at each booth at 0930 hrs, when the halls open for re-packing. Exhibitors are also informed that rented furniture items will be collected on after the closing of the exhibition. Therefore, drawers, cupboards etc. should be emptied and contents kept secure after the exhibition closes.

After daily closing of the Exhibition, no person will be allowed to remain inside the Exhibition area.

For security purposes, the organizers reserve the right, without giving any reason, to refuse admission to anyone to the exhibition area and to expel any person whose behavior, in their opinion, justifies such a measure. Exhibitors/their representatives should be present at their stands at all times during the hours of the exhibition. Exhibitors who require the services of security guards at their stands, are required to give their requirements through Form No. 6.

5.4 Fire Safety Precautions

Exhibitors and the staff employed by them within the exhibition stand, are directly responsible for ensuring fire safety measures, including tackling of minor fire incidents. Their responsibilities will include:

- Study the general layout of exhibition halls and get acquainted with the location of exit doors, exit routes, emergency routes and emergency exits.
- Not to use any inflammable material for decorating the standard shell stands, offices, restaurants, etc. unless they are treated with fire retarding substances. Not to display/exhibit explosive, chemical, inflammable, dangerous, harmful or noxious substances unless approved by the organizers and venue authority.
- Not to use any heating appliances to cook food in the exhibition stands.
- Keep away all inflammable/combustible waste such as empty boxes, containers, wrapping etc. away from the exhibition premises and deposit the same in areas designated by the organizers. If not removed, the organizers will remove the same at the exhibitor's cost.
- Ensure that electric wiring of equipment on display, decoration and those used for heating appliances are of adequate capacity, quality and are as per approved specifications. Cable joints, if any, be kept to the bare minimum and properly sealed to prevent sparking/overheating.
- Drawing more power than what has been demanded should be avoided as this may lead to tripping of main circuit breaker and recovery of penal charges/levies from the defaulting exhibitors.
- Alteration/interference with main circuit breaker and wirings/electrical fittings is prohibited. The official stand fitting contractor's electricians should be contacted for any additional connections. In case of any fault in the electrical installation, call for help from complaint cell of the organizers / Service Booth of the official stand fitting contractor.
- Observe and impose all fire precautions at all times, especially during fabrication/ installation of the stalls. Avoid

5. EXHIBITION POLICY & RULES



throwing lighted cigarette butts and matchsticks etc in exhibition stands / offices.

- Smoking in the exhibition halls and all public places during the exhibition period is prohibited. These will be treated as "No Smoking" areas and will be so marked. Separate "Smoking Zone" may be used for this purpose.
- Ensure that the 2 kg ABC stored pressure type extinguishers if near your stall are not to be removed or the access to the fire extinguisher/fire point blocked, to facilitate easy pick up and use, should any fire incident take place.
- Tackle any minor fire incident in the stand, offices and restaurants by using the fire extinguisher installed.
- Read and understand the instructions pasted on extinguisher for its use and operation to tackle minor fire incidents
- Know the exit routes to be followed in an emergency and the location of nearest emergency exit for escape in case of major fire incidents.
- Do not block the exit, exit route, emergency exit and passages.
- Instruct your employees / temporary staff not to leave the stands unattended whilst work is in progress or before officially appointed time of closing.
- Exhibit Demonstration & Operation
 - Exhibitors are responsible for the safe demonstration of working exhibits. Exhibits likely to pose a risk to visitors must be appropriately protected.
 - Exhibitors must ensure that working exhibits being demonstrated do not emit radiation or gases likely to be harmful to human life e.g. laser, toxic gases etc.
 - All machines for demonstration must be equipped with safety devices and running signs, which may be removed only when the machines are disconnected from power without any latent danger.
 - Should any working machine may present a risk to the public, the exhibitor must erect signs to warn the visitors to keep a safe distance from the machine, and protection device such as glass shield should be set up between the machine and visitors.
 - Any machine or apparatus can only be operated on the stand and operated and supervised by qualified persons. No motors, engines or power driven machines are to be used without adequate fire-protection measures taken by Exhibitor.

Please note that where mechanical handling within the exhibition halls is required, the services of the official freight forwarder only must be availed and all costs incurred will be borne by the exhibitor. Forklifts, cranes and pallet trucks from forwarders / transporters other than the official agent will not be allowed to operate inside the exhibition hall.

5.5 OTHER IMPORTANT INFORMATION

Sale of Exhibits

Direct Sale or discount sale of exhibits is strictly prohibited during the exhibition. The exhibitors, however, can conduct technical, commercial and sales discussions as well as booking of orders during the exhibition. The Organiser appreciates that in many cases the Exhibitors prefer to sell exhibits instead of carrying them back to their destination. Such sale of exhibits can be effected, if so desired by the Exhibitors. This is subject to the condition that Organiser shall not be responsible for the collection or remission of duty, taxes such as customs and excise duty, sales tax etc. Fulfilment of this obligation would be the responsibility of the Exhibitor. The sold-out exhibits can be removed from the stands only after the conclusion of exhibition, along with other exhibits.

5. EXHIBITION POLICY & RULES



Sale of products by overseas exhibitors

Exhibition goods, imported initially via embassy bond, ATA Carnet or bank guarantee can be sold during the exhibition but removed from customs bonded warehouse only upon the completion of customs sale formalities & payment of applicable customs duties & taxes within the stipulated six months period.

The goods remain in the customs warehouse until the buyer complies with sale conditions. The sale can be effected within the stipulated six months period and may be extended upon the discretion of Customs. On completion of sale, the guarantee or ATA CARNET will be cancelled.

Cleanliness and Maintenance

Organiser will provide for daily overall cleaning of the exhibition halls and common areas after show hours. However, it will be the responsibility of the exhibitors to keep their individual stands tidy. Exhibitors are advised to keep their waste bins on the aisles after show hours, which will be cleared by the official housekeeping agency. Exclusive housekeeping services for individual stands can be provided by the official housekeeping agency at a cost. Exhibitors may directly contact the agency for such services. Agencies other than the official housekeeping agency will not be permitted to operate in the BCEC complex.

Operation of Devices and their Sound Levels

Only such devices or exhibits shall be operated in the exhibition premises which do not distract or disturb visitors, exhibitors or others present in the area.

Sub-contracting

This license to participate in the exhibition is personal to the exhibitor and is non-transferable. No licensing or sublicensing may be granted by the exhibitor to any other party

No Shows

In case an exhibitor does not show up and take over the stall by 1800 hrs. on 12th October 2016 the stall may be re-allocated without refund by the organizers.

Disputes

Disputes, if any, arising out of unresolved matters between the exhibitor and the organizers shall be settled by arbitration in accordance with the Arbitration and Conciliation Act 1996. The arbitration proceedings will be conducted in English and at New Delhi, India only.

Force Majeure

If the exhibition is abandoned, cancelled or suspended in whole or in part by reasons of war, fire, national emergency, labour, non-availability of exhibition premises or re-allocation of exhibition premises or any other cause not within the control of the organizers, the organizers shall be under no liability for any actions, claims or losses.

5.6 Environmental Guidelines

Everyone involved in the exhibition has a role to play in reducing the amount of material and energy used. Here are some guidelines to make your participation more environmentally-friendly and remember... REDUCE, REUSE, RECYCLE

Pre-show

- Plan what you wish to distribute – don't print and ship more than you need. Source environmentally-friendly promotional handouts or gifts.

5. EXHIBITION POLICY & RULES



- Plan special design stands / features, etc. in order that these can be prefabricated, then dismantled at the close of the show.

Show period

- Don't distribute material in plastic bags and be selective when handing out material.
- Eliminate PVC banners and signs, use cotton or paper instead.
- If building a raw space or special design stand, limit the height and construct based on reusable system materials and hired furniture, minimize specially constructed items (counters, display platforms etc.)
- Use non-VOC, water based paints and glues or linseed oil paints.
- Install CFL or LED lighting, using less energy and lasting longer.
- Use recyclable carpeting, a natural alternative such as cork or recycled rubber matting (or none at all).
- Keep packing materials and containers to a minimum.
- For catering, use recyclable materials for crockery and cutlery or use glass, china that can be washed and reused.
- Use recycling bins for garbage disposal.

Post-show

- Dismantle, don't demolish – disposing off into local landfills is not a viable solution.
- Reuse packing materials for transportation.
- Take away unused promotional materials etc. and use later.

6. GUIDELINES FOR CONSTRUCTION



6.1 General Architectural Guidelines

The width of passages shall not be less than 3 meter or as marked on the copy of the layout plan while the passages inside the stands shall not be less than 2 meter in clear width.

The minimum width of the entry and exit of stands shall be 3 meters each.

The normal height of **construction of partitions shall be limited to 3 meter** except open side as shown in the layout plan. However, additional height of one/two features / design element(s) could be considered but upto 4.5 to 5 mtrs depending on the design of the booth. Such features / design element(s) will have to be constructed one meter away from the periphery of the booth i.e. inside / into the booth.

You will have to create a small ramp for wheelchair access, if you are using a wooden platform inside your booth.

Exhibitors planning to display exhibits more than the above specified heights need to take an approval from the organizers. The exhibitors going beyond the approved height would have to bear heavy penalties from the organizers as well as the venue authorities.

No construction shall be permitted in front of emergency doors, service doors, electric distribution boards, switch rooms, toilets and other fair facilities. The unauthorized construction undertaken in front of such facilities shall be removed at the cost and expenses of defaulter participants and the organizer would also levy penalty as deemed fit.

No support from the existing construction of the Exhibition halls i.e ceiling, walls, columns etc shall be permitted. Any damage caused to the infrastructure created by the organizer shall be recovered alongwith the necessary penalty from the concerned participants.

The stands requiring water connection, water disposal and special power requirements shall be preferably located at the periphery of the halls, as it will be convenient to provide such facilities without crossing over the public passages. In case these requirements are not made known to the organizer at the time of booking space, or cause hindrance to the public movement or due to any technical constraints, these may not be provided.

All displays will be inspected during the set up days and any exhibitor deviating from the regulations must make modifications as suggested by the organizer on their own expense prior to the show opening.

Woodwork in the Halls is prohibited. Platforms/panels and other decorations for the interior must be brought in a pre-fabricated condition for assembly and finishing inside the halls.

The following are strictly prohibited:

- Use of electrical flashes, flash guns etc.
- Cloth Banners, Velvet Banners or Velvet Covers on the panels/table.
- Stage shows or presentations without prior permission in writing of the organizer.
- Painting, colouring, wallpapering, Sticking of thermocole cut letters, nailing or drilling of panels. If you require assistance in hanging or displaying your exhibits, please consult the Official Shell Stand Contractor (viz Meroform (I) Pvt. Ltd.). Exhibitors would be charged at INR 6000 / Euro 150 per panel for any damages to the panel.
- Hanging of items from the Hall ceiling or parts of it.
- Storage of any kind behind the display walls.
- Digging, grouting or cutting of the floor.

6. GUIDELINES FOR CONSTRUCTION

- No additional stand fitting or display may be attached to the shell stand structure.
- It is mandatory for exhibitors with 2 or 3 or 4 side open stands, to arrange display in such a way that there is no obstruction on any of the open sides. This will ensure free movement and give exhibitors a feel of openness and transparency. Exhibitors are not allowed to obstruct the view or adversely affect the displays of other exhibitors.
- Access must be given to any Fire Exit, Electrical box, Service room etc. falling within the exhibitor's stand area. It is mandatory to leave minimum one opening in the partitions against the natural wall to provide access for electric fittings etc.
- Exhibitors will not be allowed to use high power sound systems, which may cause disturbance to the other exhibitors in the hall.

6.2 Shell Scheme

Shell scheme package booths are available to the exhibitors by 1100 hrs. on 12th October 2016 for decoration of the stand which is to be completed in all respects by 1900 hrs. on 12th October 2016. All passage must be kept clear of crates, boxes, packing material etc.

A standard stall will consist of the following:

- Stall walls in laminated panels 2.5 mtr. height
- Spot lights, reception counter, chairs, waste paper basket, power socket as per below-mentioned table
- Fascia with company name in standard letter size
- Carpet in grey
- Includes invitations for the Exhibitors Evening Reception

Area sqm.	Reception Counter	Chair	Spotlight	Power Point 15A/220V	WP Basket
9	1	2	3	1	1
12	1	2	4	1	1
15	1	3	4	1	1
18	2	4	5	2	2
21	2	4	5	2	2
24	2	4	6	2	2
27	3	4	6	2	2
30	3	4	6	2	2
36	4	6	8	3	3

Anything required extra will be charged. The hiring rates are given in **Form no. 11**.

No nails or glue may be used for hanging / displaying posters / photo panels etc. These should be hung by fishing line (available in local market) or system hooks, which will be provided by the organizer at nominal cost on request. Photographs, posters etc. can be displayed by using double-sided tape. The sound emanating from your TV / Audio System if used must be controlled. Please ensure that it does not disturb your neighbours.

6. GUIDELINES FOR CONSTRUCTION

Technical Specification of Stands

The structure of the stand is made of the Octanorm system with following specifications:

Maximum height of the stand	2.50 m
Clearance under fascia	2.20 m
Axial distance between vertical aluminium columns	0.99 m
Width of panel	0.95 m
Overall width of fascia	0.30 m
Diameter of vertical aluminium column	0.04 m

Fascia Board

The exhibiting company's commercial title will appear over the open aisle frontage of every exhibitor shell stand and shall be covered within the hire charges of booth packages. The information should be completed in **Form no. 7** and returned to the organizer as per the deadline mentioned in the form.

Power

Each shell scheme stall of 9 sqm. is provided with power supply of 1 Kw load including the lighting load, free of charge.

Lighting & Power plug points will be provided to the built-up stalls as per the sizes booked. Only 3 pin sockets 5/15 amps can be used as a source of power in the exhibition venue.



Additional Power

For additional power requirements please refer to **Form no. 12**.

Electric current will be ordinarily supplied in 210-230 volt, single phase. For 3 phase connection, please specifically state in **Form no. 12**. Electricity, whether from mains, batteries or generators, shall be supplied only through the official contractor.

6. GUIDELINES FOR CONSTRUCTION



6.3 Raw Space

Raw space will be made available to you by 0100 hrs. on 11th October 2016 for construction, which is to be completed in all respects by 1900 hrs. on 12th October 2016 allowing for final clearing by dawn.

- Area of stand must not exceed the allotted area
- Height of the stand must not exceed 3 m, however the partition walls between two adjoining stalls should not increase by more than 3 m.
- No projection will be allowed which may obstruct the neighbouring stands
- All construction material must be fireproof
- Spray painting of stand panels with oil based paints and inflammable materials inside the hall is strictly prohibited
- All electrical fittings and wiring should be undertaken by licensed electrician

Exhibitors who wish to design and construct their own stand should send a **detailed layout plan of the same to the organizer latest by 10th September 2016** and must abide with the rules and regulations. The organizer will provide only the space. Stand construction, other things like carpet, furniture, etc will have to be arranged by the exhibitors. Services like power supply, telephone etc will be charged extra. Walls of island stalls should not exceed 3 mtr. height. It is not allowed to use wall partitions of adjacent stands and the booth must have a carpet.

Such stands must be pre-fabricated and only assembled and finished in the exhibition halls. Carpentry will not be permitted inside the halls.

Where a Raw Space Stand abuts another stand, the walls of the adjacent stand may not be used by the raw space exhibitor.

Where Raw Space Stand walls exceed the lower walls of an adjacent stand, the rear surface of the wall exceeding in height must be decorated by the exhibitor building the higher wall with neutral design.

Structures of special designs should remain within the boundaries of the space allotted.

Peripheral walling of stand(s), if more than 1.2 m high, should not occupy more than one third of the total perimeter and not more than two thirds of any side.

All materials used for stand construction and/or interior decoration should conform to minimum flame spread rating of Class 2, when tested to BS 476, Part 7: 1972. The use of inflammable material for the decoration of stand is prohibited unless such decorations have been treated with a fire retarding substance.

Cooking of any kind inside the booth is strictly prohibited.

No air-conditioning unit shall be installed in any stand by the exhibitor as there is no means of venting out the heat and water generated. The halls shall, however, be centrally air-conditioned. The Exhibition area will contain some poles to support air-conditioning duct.

Neon or flashing lights/signs shall not be permitted unless they form an integral part of an exhibitor's product. Cleaning of the stand built in raw space shall be the responsibility of the exhibitor.

Power

Raw space exhibitors have to apply for the power connection as per their requirement. No electricity will be provided if the exhibitor does not apply. Please refer to **Form no. 12**.

6. GUIDELINES FOR CONSTRUCTION

Office Space

Exhibitors can set up office enclosures in their stands. Height of the office enclosures cannot exceed 3 mtr. The area of the office enclosure should be proportionate to the area of the stand as under:

Area of Stand	Maximum Permitted area of the office enclosure
Up to 50 sqm	10 sqm
More than 50 sqm	Not more than 15% of the total stand area

Office enclosures/cabins must be located either along the wall, if any, at the rear side of the stand, or at the back along the adjoining wall of their neighboring stand. Extension of office enclosures/cabins up to open aisles is not permitted.

Cabins should not be covered from the top unless covered by Mezzanine Floor.

6.4 Mezzanine Floor

Mezzanine floors are permitted only for exhibitors who applied for 100 Sqm. or more. The area of the mezzanine floor cannot exceed 25% of the allotted stand area.

The mezzanine floor design & drawings must be certified by a chartered structural engineer/consultant for structural stability as per the guidelines given below and must be approved by the Organiser before construction. Copy of the certificate must be enclosed along with stand layouts.

The mezzanine floors can be used only as a visitor hospitality lounge. Exhibits/display will not be permitted on the mezzanine floor.

Offices/cabins with closed walls & ceilings are strictly prohibited on the mezzanine floor. The mezzanine must be an open area only with safety railings on open sides.

Rear and side walls of stands adjacent to/facing neighbouring stands must not be transparent and must be clean and covered in a uniform neutral colour, above a height of 3 mtr.

Branding will be allowed on the mezzanine railings, not exceeding a maximum height of 1.2 mtr.

Construction of mezzanine floor must be at least 3 mtr away from the boundary of all open sides of the stand.

The use of mezzanine floor area shall be subject to payment of 50% of the basic space rentals of the show for the area used for mezzanine floor.

Maximum Height

- The height of the mezzanine floor itself should be 1.2 mtr. only.
- The maximum permissible height below the mezzanine floor is 3 mtr.
- The maximum permissible height of the stand covered with mezzanine floor cannot exceed 4.2m (i.e 3m + 1.2m) height of the stand in all other areas not covered by mezzanine floor cannot exceed 2.5m. This height includes height of the wooden platform, if any used, in the set-up / construction of the booth.

6. GUIDELINES FOR CONSTRUCTION



Railings

- Safety railings must be at least 1.2 mtr. high and consist of a top, middle and bottom rails.
- A strip of at least 0.10 mtr. must be mounted along the edge of the mezzanine floor beneath the railing to prevent falling objects.
- Walls adjoining neighboring stands on the mezzanine floor must be sufficiently stable so as to prevent accidental falling of persons or objects.

Fire Prevention

- Any load bearing elements of the mezzanine floor must be flame retardant.
- The mezzanine floor should be equipped with at least two fire extinguisher.

Damage Deposit

- A Damage Deposit of Rs. 25,000 for stands below 100 Sqm. or Rs. 50,000 for stands above 100 Sqm. is applicable either through demand draft or cash must be paid by the stand contractor to the Organisers when they register at the exhibition site. This will be held against non-completion of works and dismantling on time and as mentioned in this manual, damages to the venue, and/or the disposal of stand construction waste left on-site after the event. Any breach of the organisers/venue's regulations may also cause the deposit to be forfeited.
- It is the individual stand contractor's responsibility to remove all packing and waste materials from the exhibition halls during both move-in and move-out. Garbage & waste materials from decoration work must not be discarded into the aisles & must be cleared. All material used must be removed during move-out and this must be done safely (no pushing over high pieces of stand, no smashing of glass panels etc). Failure to comply will result in the deposit being totally forfeited.
- The deposit will be refunded by showing the receipt after the exhibition subject to the clearance of the site by the contractors and no damage or garbage being recorded by the exhibition centre management and the organisers.
- Organisers reserve the right to deduct an actual and appropriate amount for damages to the hall structures / venue, made by the exhibitor or their design & handling agencies' staff during build-up, show days and dismantling time, from the security deposit paid by the exhibitor. This is to ensure all the rules & regulations are abided by, and to cover any damage arising directly or indirectly from infringement. This is without prejudice to any additional claims the organisers may have on the exhibitor if the damages exceed the deposit. Balance amount if any, will be returned if no damage is found.

Contractor Passes

Contractor Passes are free of charge.

7. GUIDELINES FOR IMPORT OF EXHIBITS



Import

Powder & Bulk Solids India 2016 is an approved show by ITPO – India Trade Promotion Organisation **[(Ref. No. 145/ITPO(107)APP/2016 Dated: June 10, 2016]** which entitles temporary importation of exhibits of overseas exhibitors without payment of Customs Duty provided the exhibits are re-shipped/ accounted for within six months from the date of import. This facility can be obtained by using any of the following documents:

- ATA Carnet
- Bank Guarantee
- Embassy Bond

Sale of Exhibits by Overseas exhibitors post show

Exhibition goods, imported initially via ATA Carnet, Bank Guarantee or Embassy Bond, can be sold during the exhibition only on the last day or thereafter but removed only after the show is over. The goods would remain in the customs warehouse till the time the buyers comply with sales conditions. The sale can be affected within the stipulated six months period and may be extended upon the discretion of customs. On completion of sales formalities & payment of customs duty the guarantee gets cancelled accordingly.

Participation Certificate

The organizer will issue a “Participation Certificate”, which allows exhibitors to bring their products to the show. The exhibitor must carry a copy of this letter in case goods will be brought to the show.

The “Participation Certificate” is required before the exhibition and by those companies which have goods being brought for display purpose to the exhibition, to avoid paying customs duty on those goods.

It is usually required by the freight forwarders to get the goods out of customs without paying any import duty on the same.

The document will be forwarded by the organizer via e-mail in a good time before the show starts.

Note: Participation Certificate will only be issued to the companies who have cleared all their dues to the organizers.

General Information

Exhibitors are requested to adhere to the following terms and conditions and educate their freight forwarder, sub-suppliers and sub-contractors accordingly:

Shipping Documents

Invoices should be on the pattern of commercial invoices showing full description of the goods with model & serial number, number of units, each unit value and total value of the items. The value should be CIF destination. Separate invoices should be made for each category. The value declared should be REALISTIC.

Movement of exhibition goods

Connections to India: The city of Mumbai is one of the major airports of entry into India. All major shipping lines and airlines are interlinked to Mumbai.

7. GUIDELINES FOR IMPORT OF EXHIBITS



Marking of Packages: Packing list giving details of items packed in boxes as per the invoice should accompany the exhibits. As far as possible, articles of the same category must be packed in one package. This will facilitate accounting and examination. Packages must be clearly marked on at least three sides displaying the following information:

Exhibiting company name	
Exhibition name	
Hall No.	
Booth No.	
Case No.	
Total no. of cases	
Gross wt / Nett wt	
Dimensions (L) x (B) x (H)	

Documents required for Customs Clearance

- 5 copies of Invoice (of exhibiting goods) in original duly signed and stamped
- 5 copies of Packing list
- 3 originals & 3 copies of the Bill of Lading / Airway Bill duly endorsed by exhibitor
- 1 original & 1 copy of the Certificate Of Origin
- 1 original & 1 copy of the Insurance Certificate
- Catalogue of Equipments
- Letter of Authority to customs and airlines / shipping lines
- Participation certificate from the organisers in overseas companies name
- Re-export Bond / Bank Guarantee / ATA Carnet duly endorsed by customs of the exporting country along with the authority in favour of the official freight forwarder.

The above documents must reach the official freight forwarder at least 10 days before arrival of the goods.

Handling material at the exhibition site

The exhibition materials at the venue should be handled by the approved official freight forwarding agencies only, as per the rules. To provide adequate security, safety and protection against damage to the exhibition hall and in the interest of an efficient, coordinated move-in and move-out of goods, no private trucks, cars, fork-lifts or handling equipment (trolley, lift jacks, etc.) will be allowed inside any of the exhibition halls. The organisers have appointed official clearing, forwarding & on-site handling agencies for handling of exhibits at the site.

7. GUIDELINES FOR IMPORT OF EXHIBITS



The rates for on-site handling will be settled by the exhibitors with these agents directly, depending upon the quantum of work and kind of job required as per the official on-site handling tariff approved by the organisers. The official agents will have their offices at the site during the pre & post exhibition periods.

For overseas exhibitors, the official freight forwarders will prepare comprehensive guidelines / shipping instructions for time bound & smooth transition of exhibits right from the country of origin to the exhibition booth at the venue.

All the exhibitors are requested to adhere to the shipping instructions & arrival deadlines fixed by the official freight forwarders regarding the movement & handling of exhibits for Powder & Bulk Solids India 2016.

It is suggested that exhibitors discuss their requirements with official freight forwarding agents well in advance to avoid unnecessary delays & troubles.

The organisers will not be responsible for damages caused to exhibits while in transit / handling at the site. Therefore, the exhibitors must insure all their exhibits against possible transit & handling damages, for the exhibition.

Customs clearance under temporary imports: Temporary duty free importation facilities are available to the bonafide participants of Powder & Bulk Solids India 2016 provided the shipment is cleared under an ATA carnet or bank guarantee.

Under the customs notification no. 3/89 dated 09,19-1989, import of exhibits for Powder & Bulk Solids India 2016 will be allowed without payment of import duty provided the exhibits are re-exported within a period of six months from the date of import or any other period stipulated by the customs authority. Bank Guarantee and Bond is required to be furnished to Customs Authorities as per this conditions.

The exhibitors are advised to contact the official freight forwarding agencies who will provide them with up-to-date information on rules and procedures as well as procedures and formats of Bond and Bank Guarantee required.

Octroi (Entry tax) in Mumbai and its payment exemption for exhibitors: To benefit of exemption from payment of Octroi duty, a bonafide exhibitor certificate issued by the organisers and a photocopy of the show approval letter issued by ITPO should be enclosed with your application and other necessary documents to the appropriate authorities through the official Octroi agents. Both these certificates / letters will be issued by the organisers to each exhibitor on receipt of full payment of the charges for the booth / pavilion in the exhibition. Octroi exemption facility will be offered only to those exhibitors who have paid security deposit and indemnified the organisers from any discrepancy in processing of 'R' form. The exhibitors are requested to get in touch with the official freight forwarder company i.e. RE Rogers India Pvt. Ltd. as mentioned on page --- in the exhibitor manual, for further information in this matter.

Exemption from Payment of Customs Duty

- Overseas exhibitors & Indian exhibitors displaying foreign manufactured products, which are to be imported specifically for this exhibition, are required to pay space rent in foreign exchange at the rates fixed for foreign participation. This cannot be waived, as this is one of the conditions laid down by Government of India's, Department of Commerce in the approval for Powder & Bulk Solids India 2016.
- Domestic exhibitors participating along with their foreign principal, looking for duty free importation of goods are advised to share space with their overseas counterparts and arrange remittance of foreign exchange at the rates fixed for foreign participation from an overseas bank.

7. GUIDELINES FOR IMPORT OF EXHIBITS



Onsite handling tariff for domestic exhibitors

Charges for offloading from vehicle, shifting to booth and unpacking at one go for single piece weighing not more than 3000 kgs.

Offloading and Shifting to booth, unpacking, positioning of the exhibits and removal of empty boxes for storage	Rs. 2 per kg, min. 500 kgs. Part there off
Positioning & Re-positioning of the exhibits (each time)	Rs. 2 per kg, min. 500 kgs. Part there off
Return of empty carton to booth after close of exhibition, re-packing of exhibits and loading on to the vehicle of the exhibitor	Rs. 2 per kg, min. 500 kgs. Part there off

Please Note:

- Handling charges will be charged on basis of actual weight or volume weight whichever is higher (1CBM = 333kgs).
- Heavy lift surcharge applicable in addition to the basic handling charges as mentioned in point 1 above.
 - For single piece weighing between 3000 kgs to 5000 kgs : Surcharge 25% extra
 - For single piece weighing between 5000 kgs to 6000 kgs : Surcharge 35% extra
 - For single piece weighing between 6000 kgs to 8000 kgs : Surcharge 50% extra
- In case the machine is bare on the base, the removal of base would be treated as unpacking and would be charged accordingly.
- The above charges are applicable from 0930 – 1930 hours, for services required after these hours a surcharge of 25% shall be applicable on the above.
- Service Tax as applicable (15%) will be levied on the total handling.

Charges on the same basis would be applicable for the return movement as well.

HIRE OF EQUIPMENT (with driver & without labour) FOR ASSEMBLY & ERECTION PURPOSES ONLY

Hydraulic Pallet	02 Ton Capacity	Rs. 250/- per hour (Minimum Rs. 250/-)
Fork Lift	03 Ton Capacity	Rs. 500/- per hour (Minimum Rs. 300/-)
Fork Lift	05 Ton Capacity	Rs. 800/- per hour (Minimum Rs. 500/-)
Crane	10 Ton Capacity	Rs. 1000/- per hour (Minimum Rs. 850/-)
Labour	Rs. 80/- per hour per labour (Minimum Rs. 80/-)	

Please Note:

The above charges are applicable from 0930 hrs – 2000 hrs, for services required after these timings a surcharge of 25% shall be applicable on the above.

It is compulsory on part of the exhibitors to use services of approved freight handling / forwarding agencies at the exhibition site. The packages which can be easily carried in hand can be handled by the exhibitors on their own, if they wish to do so.

7. GUIDELINES FOR IMPORT OF EXHIBITS

Exhibitors should advise transporters to carry “Weigh-Bridge Certificate” so that, there would be proper assessment of the weight to be handled by the approved freight handling / forwarding agency.

Exhibitors should send product leaflets along with the packing list to the approved freight handling / forwarding agencies to enable them to study the products in advance for handling at the site.

The exhibitors are not allowed to order equipment for assembly and erection work from outside. It is compulsory to use the facility made available by the approved freight handling / forwarding agencies.

These charges are not applicable to the exhibits cleared as temporary imports.

Insurance

Exhibitors should arrange for insurance cover for their booths / machines & all commodities involved throughout all stages of the exhibition. i.e. arrival on site till final departure from site.

Service Tax

The Govt. of India has levied a service tax of 15% on handling charges plus on other charges except re-imbursement expenses to be invoiced by all freight forwarders and handling agents. Therefore the same shall be charged accordingly.

Handling tariff for international shipments

Sea Freight	
FCL Full container load & Port Formalities	Euro 1400 per 20' container
(Temporary Import) from ICD, Bangalore.	Euro 2800 per 40' container
LCL & Port Formalities	At actuals
LCL per cbm from ICD Bangalore	Euro 70, min. 3 CBM.
Air Freight & Custom Formalities	
1 – 1000 kgs	Euro 0.70 per kg, min 200 kgs
1000 – 2000 kgs	Euro 0.65 per kg, min 200 kgs
2001 kgs & above	Euro 0.60 per kg, min 200 kgs
Heavy Lift Surcharge	
2000 – 9000 kgs	Euro 40 per Ton
9000 kgs & above	Upon request
ATA carnet intervention	Euro 40 per Entry
Bank Guarantee intervention	Euro 40 per Entry
Communication fee	Euro 25 each way
Custom bond	Euro 25 per bond
Octroi processing	Euro 40 each way
Courier charges	Euro 40 per AWB

7. GUIDELINES FOR IMPORT OF EXHIBITS

Crane Charges	
10 Tonnes	Euro 225 per 4 hours
15, 20, 25, 50 Tonnes	Upon request
Fork Lift	
3 Tonnes	Euro 115 per 4 hours
5, 10 Tonnes & above	Upon request
Manpower (Labour charges)	Euro 4 per hour, min 4 hours

- Service Tax as applicable (15%) will be levied on the total handling.
- Charges on the same basis would be applicable for Re-export.
- Port / Airport / Shipping Line / Airline / Customs duty, Return Ocean or Airfreight charges at actuals.

Exhibitors are requested to contact the official freight forwarders of the show as per details mentioned below.

R. E. Rogers India Pvt. Ltd.

510/511, MIDAS, Sahar Plaza Complex
Mathurdas Vasanji Road, Andheri (East)
Mumbai 400059
Tel: + 91 22 30880313 / 30880309
Fax: + 91 22 28208942

Contact: Mr. Sudhir Dhavan (M: +91 99207 28175)

Email: sudhir@rogersworldwideindia.com

Mr. Kartik Soman (M: +91 98210 43858)

Email: kartik@rogersworldwideindia.com

Orient Marine Lines Pvt. Ltd.

49, II Floor, Rani Jhansi Road
New Delhi – 110055, India

Contact: Mr. Shirish Kulkarni (M: +91 98100 16180)

Email: shirishk@orienttm.com

Mr. Sanjay Kulkarni (M: +91 98100 57414)

Email: sanjayk@orienttm.com

Mr. Rajesh Utekar (M: +91 98210 28961)

Email: rajeshu@orienttm.com

Mr. Nitin Gupta (M:- +91 98109 93392)

Email: niting@orienttm.com

Internet

Temporary Internet service are available, please see Form no. 14. The organizer will not take any responsibility for the communication failure caused by the telecommunication carriers. The organizer disclaim liability for any loss, theft damages or unauthorized use. Exhibitors may buy SIM cards from the Business Centre located in the exhibition.

Temporary Staff

Stand interpreter, Booth Attendant, Hostesses and security staff services are available. Further information please see Form no. 16.

Security Staff

The organizer will make arrangements for general security in the exhibition halls and venue. If you would like to order individual security for your booth, please refer to Form No. 12A.

Booth Cleaning

The organizer will make arrangements for cleaning the passages and general exhibition halls. If you would like to order individual booth cleaning, please refer to Form No. 13. Booth cleaning will be undertaken on the night of 12th October 2016 and during the nights of the exhibition.

Water Requirement

Please note that it is not technically feasible to have a water connection within the hall. However, in case you require water at your booth the organizer can provide you with a water dispenser on-site as an alternative.

Additional Facilities

Exhibitors wishing to order rental furniture or other facilities for their booth should fill in Form no. 11 and return it by 15th September 2016.

- A surcharge of 50% applies for orders after deadline.
- A 100% surcharge applies for orders placed for on-site orders.

Any services ordered during the construction time will be provided depending on the availability and only after the receipt of full payment by cash or credit card.

We recommend that you plan your stand equipment and arrange all of the necessary documentation with the organizer in advance in order to avoid a last minute complications at the exhibition. Please be informed that on-site orders need at least 1 day for execution.

Food Court

A Food Court for exhibitors and visitors will be set up at the Exhibition Venue.

Fire Extinguisher

Exhibitors can hire the fire extinguisher for their stall. They are requested to send in their requirement to Saibaba International. For contact details please refer to page 5.

9. PUBLIC RELATIONS & MARKETING



Public Relations

The organizer and trade fair secretariat plan to carry out the following activities in order to publicize the exhibition & conference and attract trade visitors.

We will:

- Announce show information in detail on our website.
- Send articles or ads of the exhibited products to trade media.
- Ask various trade papers, magazines and TV stations to feature the exhibition in their articles or programs.
- Send direct mailings to prospective visitors.

As part of its publicity activities, the organizer will send news releases to relevant media and ask them to feature the exhibition in their articles.

Visitors Information / Visitor Invitation Cards

The conference & exhibition will be open to business visitors only. For admission to conference + exhibition, kindly register online or contact the registration counter on site. Visitors must register at the fair and wear the visitor badge during the show. The organizer will, under separate cover, forward to each exhibitor invitation cards, which we request you to send to your existing and prospective clients. Please make use of online ticket registration to invite your existing and potential business contacts, partners and customers to meet you at your stand.

Official catalogue

The organizer will publish the official catalogue of the exhibition and conference in which exhibition and exhibitors' outlines are included in an alphabetical list + conference program. Please complete and return **Form no. 1** as per deadline mentioned. The catalogues will be distributed free of charge to the exhibitors and visitors from the organizer office onsite.

The catalogues are also available by Business & Industrial Trade Associations, Chamber of Commerce, etc.

Catalogue Advertisement

The show catalogue will also serve as a very good reference buyer's guide even after the exhibition.

To highlight your presence at the exhibition and to promote to potential business & trade buyers, exhibitors are strongly encouraged to make use of the additional catalogue entry options offered on Form no. 10 like trademark / company logo and advertisements.

Branding Opportunities / Supporting Programmes

At Powder and Bulk Solids India 2016 we are offering various branding opportunities – take part to make sure that your company makes a lasting impression on attendees! For more information, please refer Form no. 17.

10. TRAVEL, ACCOMODATION & VISA



Travel Information

Mumbai is well connected to all major cities globally and locally.

For more information please see our website.

Hotel Information

The vicinity offers a number of convenient hotels of all categories for exhibitors and visitors.

Please see order **Form no. 18** to view the offer and make sure to order one of these opportunities.

Visa Information

International exhibitors and visitors will need a visa to enter India. The organizer will issue an invitation letter which needs to be submitted when applying for the visa. Please allow the organizer two working days to process the letter. This invitation letter is free of charge.

For your invitation letter, kindly fill **Form no. 9** for each person and send along with a scanned copy of the first and last page of your passport to **tanya.bhardwaj@nm-india.com**

Please make sure to apply for visa at an early stage. The earlier you apply, the cheaper the Consulate's fee will be.

11. OBLIGATORY & OPTIONAL FORMS

S. No.	Obligatory Forms	Deadline
1	Catalogue Entry	10.09.2016
2	Stand Possession	On-Site
3	Exhibitor Badges	10.09.2016
4	Temporary Badges	10.09.2016
5	Declaration	10.09.2016
6	Exit Pass	On-Site
7	Fascia Board	10.09.2016
8	Raw Space Approval	10.09.2016
9	Visa Invitation	As early as possible
S. No.	Optional Forms	Deadline
10	Marketing Opportunities	31.07.2016
11	Additional Facilities	10.09.2016
12	Power Requirement	10.09.2016
13	Booth Cleaning	10.09.2016
14	Internet	10.09.2016
15	Compressed Air Connection	10.09.2016
16	Temporary Staff	10.09.2016
17	Hotel Booking	10.09.2016

01. CATALOG ENTRY (OBLIGATORY)

Deadline: 10.09.2016

Please return to: Ms. Tanya Bhardwaj

Email: tanya.bhardwaj@nm-india.com | Fax: +91 11 26118664



Company name:

Contact Person: Booth number:

E-mail: Phone:

Name as it should appear in the Directory

If you do not submit the data up to the deadline the organizer will take the data submitted with the application document.

☐ Alphabetical listing of company

Name of the Organization:

Address:

City & Postcode: Country:

Telephone: Fax:

E-Mail: Website:

Contact Person with Designation:

General Company/Product Description (optional):

(The number of words should not exceed 100. Organizer has right to edit the matter if it exceeds 100 words. Please use a separate sheet, if required)

Business Sector:

Foreign Principals/Collaborators:

i. Name: Country:

ii. Name: Country:

Date: Signature & Company Stamp:

01. CATALOG ENTRY (OBLIGATORY)

Deadline: 10.09.2016



Please return to: Ms. Tanya Bhardwaj

Email: tanya.bhardwaj@nm-india.com | Fax: +91 11 26118664

Company name: _____
Contact Person: _____ Booth number: _____
E-mail: _____ Phone: _____

- | | | | |
|--|--|--|---|
| <p>1. Basic processing technologies for powder and bulk material</p> <p>1.1 Size reduction</p> <ul style="list-style-type: none"><input type="checkbox"/> 1.1.1 Crushers<input type="checkbox"/> 1.1.2 Colloid mills<input type="checkbox"/> 1.1.3 Cryogenic mills<input type="checkbox"/> 1.1.4 Ball mills<input type="checkbox"/> 1.1.5 Laboratory mills<input type="checkbox"/> 1.1.6 Impact mills<input type="checkbox"/> 1.1.7 Stirrer mills<input type="checkbox"/> 1.1.8 Hammer mills<input type="checkbox"/> 1.1.9 Cutting mills<input type="checkbox"/> 1.1.10 Screen mills<input type="checkbox"/> 1.1.11 Pin mills<input type="checkbox"/> 1.1.12 Jet mills<input type="checkbox"/> 1.1.13 Drum mills<input type="checkbox"/> 1.1.14 Roller mills<input type="checkbox"/> 1.1.15 Other size reduction machines and accessories <p>1.2 Mixing</p> <ul style="list-style-type: none"><input type="checkbox"/> 1.2.1 Dispersing<input type="checkbox"/> 1.2.2 Homogenising<input type="checkbox"/> 1.2.3 Cooling mixers<input type="checkbox"/> 1.2.4 Mixing equipment<input type="checkbox"/> 1.2.5 Mixing containers<input type="checkbox"/> 1.2.6 Trough mixers<input type="checkbox"/> 1.2.7 Planetary mixers<input type="checkbox"/> 1.2.8 Pneumatic mixers<input type="checkbox"/> 1.2.9 Stirrers<input type="checkbox"/> 1.2.10 Screw mixers<input type="checkbox"/> 1.2.11 Drum mixers<input type="checkbox"/> 1.2.12 Vacuum mixers<input type="checkbox"/> 1.2.13 Other mixers and accessories <p>1.3 Separating, screening, filtering</p> <ul style="list-style-type: none"><input type="checkbox"/> 1.3.1 Separators<input type="checkbox"/> 1.3.2 Filters<input type="checkbox"/> 1.3.3 Filtration plants<input type="checkbox"/> 1.3.4 Filter fabrics<input type="checkbox"/> 1.3.5 Magnetic separators<input type="checkbox"/> 1.3.6 Sedimenters<input type="checkbox"/> 1.3.7 Classifiers, dedusters<input type="checkbox"/> 1.3.8 Sieves<input type="checkbox"/> 1.3.9 Screening machines<input type="checkbox"/> 1.3.10 Fabrics for screens<input type="checkbox"/> 1.3.11 Centrifuges<input type="checkbox"/> 1.3.12 Cyclones<input type="checkbox"/> 1.3.13 Other separating, screening, filtering equipment and plants and accessories <p>1.4 Agglomerating, granulating, briquetting</p> <ul style="list-style-type: none"><input type="checkbox"/> 1.4.1 Agglomerating plants<input type="checkbox"/> 1.4.2 Briquetting plants<input type="checkbox"/> 1.4.3 Extruders<input type="checkbox"/> 1.4.4 Granulating dryers<input type="checkbox"/> 1.4.5 Compactors<input type="checkbox"/> 1.4.6 Mixing granulators<input type="checkbox"/> 1.4.7 Pastillisers<input type="checkbox"/> 1.4.8 Melt granulators<input type="checkbox"/> 1.4.9 Pelletisers<input type="checkbox"/> 1.4.10 Drum granulators<input type="checkbox"/> 1.4.11 Fluidised-bed granulating plants | <p><input type="checkbox"/> 1.4.12 Other agglomerating, granulating, briquetting plants and accessories</p> <p>1.5 Drying of powders and bulk solids</p> <ul style="list-style-type: none"><input type="checkbox"/> 1.5.1 Belt dryers<input type="checkbox"/> 1.5.2 Rotary drum dryers<input type="checkbox"/> 1.5.3 Freeze dryers<input type="checkbox"/> 1.5.4 Crystallizers<input type="checkbox"/> 1.5.5 Simultaneous grinders and dryers<input type="checkbox"/> 1.5.6 Microwave dryers<input type="checkbox"/> 1.5.7 Pneumatic dryers<input type="checkbox"/> 1.5.8 Paddle dryers<input type="checkbox"/> 1.5.9 Screw dryers<input type="checkbox"/> 1.5.10 Tumbling dryers<input type="checkbox"/> 1.5.11 Drying cabinets<input type="checkbox"/> 1.5.12 Fluidised-bed dryers<input type="checkbox"/> 1.5.13 Other dryers and accessories <p>1.6 Thermal processing technologies for powder and bulk material</p> <p>1.7 Chemical processing technologies for powder and bulk material</p> <p>1.8 Optical processing technologies for powder and bulk material</p> <p>1.9 Other basic processing technologies for powder and bulk material and accessories</p> <p>2. Plant engineering and processing components</p> <p>2.1 Instruments, valves, flaps, slides</p> <p>2.2 Bellows</p> <p>2.3 Dosing</p> <ul style="list-style-type: none"><input type="checkbox"/> 2.3.1 Dosimeters<input type="checkbox"/> 2.3.2 Metering screws<input type="checkbox"/> 2.3.3 Gravimetric metering equipment<input type="checkbox"/> 2.3.4 Volumetric metering equipment<input type="checkbox"/> 2.3.5 Rotary vane feeders<input type="checkbox"/> 2.3.6 Other metering equipment and accessories <p>2.4 Emptying</p> <ul style="list-style-type: none"><input type="checkbox"/> 2.4.1 Big Bag emptying equipment<input type="checkbox"/> 2.4.2 Container emptying equipment<input type="checkbox"/> 2.4.3 Sack emptying equipment<input type="checkbox"/> 2.4.4 Bulk solids emptying equipment<input type="checkbox"/> 2.4.5 Other emptying and accessories | <p>2.5 Conveying, transport, storage</p> <ul style="list-style-type: none"><input type="checkbox"/> 2.5.1 Bucket conveyors<input type="checkbox"/> 2.5.2 Containers<input type="checkbox"/> 2.5.3 Nozzles, air cannons<input type="checkbox"/> 2.5.4 Vehicles<input type="checkbox"/> 2.5.5 Drums<input type="checkbox"/> 2.5.6 Fluidising, aeration, air cannons<input type="checkbox"/> 2.5.7 Conveyor systems<input type="checkbox"/> 2.5.8 Conveyor belts<input type="checkbox"/> 2.5.9 Handling systems<input type="checkbox"/> 2.5.10 Lifting and tipping equipment<input type="checkbox"/> 2.5.11 Storage technologies<input type="checkbox"/> 2.5.12 Palletisation equipment<input type="checkbox"/> 2.5.13 Pneumatic conveyors<input type="checkbox"/> 2.5.14 Chain conveyors<input type="checkbox"/> 2.5.15 Sacks, Big Bags<input type="checkbox"/> 2.5.16 Screws<input type="checkbox"/> 2.5.17 Vibrating hoppers<input type="checkbox"/> 2.5.18 Silos and silo equipment<input type="checkbox"/> 2.5.19 Tanks<input type="checkbox"/> 2.5.20 Hoppers<input type="checkbox"/> 2.5.21 Vacuum conveyors<input type="checkbox"/> 2.5.22 Loading and unloading equipment<input type="checkbox"/> 2.5.23 Vibrators<input type="checkbox"/> 2.5.24 Other conveying, transport, storage equipment and accessories <p>2.6 Calcination plants</p> <p>2.7 Compressors</p> <p>2.8 Coolers</p> <p>2.9 Plastic components for equipment and plants</p> <p>2.10 Pumps</p> <p>2.11 Reactors</p> <p>2.12 Recycling plants</p> <p>2.13 Pipe technologies</p> <ul style="list-style-type: none"><input type="checkbox"/> 2.13.1 Linings<input type="checkbox"/> 2.13.2 Seals, packaging<input type="checkbox"/> 2.13.3 Expansion joints<input type="checkbox"/> 2.13.4 Couplings<input type="checkbox"/> 2.13.5 Pipe bends<input type="checkbox"/> 2.13.6 Pipes<input type="checkbox"/> 2.13.7 Diverter valves<input type="checkbox"/> 2.13.8 Hoses<input type="checkbox"/> 2.13.9 Connecting and fixing components<input type="checkbox"/> 2.13.10 Other pipe technologies and accessories <p>2.14 Sintering plants</p> <p>2.15 Vacuum plants</p> <p>2.16 Packaging and filling</p> <ul style="list-style-type: none"><input type="checkbox"/> 2.16.1 Filling equipment<input type="checkbox"/> 2.16.2 Sack filling equipment<input type="checkbox"/> 2.16.3 Loading equipment for bulk solids containers<input type="checkbox"/> 2.16.4 Big Bag filling equipment<input type="checkbox"/> 2.16.5 Other packaging, filling and accessories <p>2.17 Wear and abrasion protection, coatings</p> | <p><input type="checkbox"/> 2.18 Heat recovery</p> <p><input type="checkbox"/> 2.19 Heat exchangers</p> <p><input type="checkbox"/> 2.20 Other components for plant and process engineering and accessories</p> <p>3. Measurement, control, automation</p> <ul style="list-style-type: none"><input type="checkbox"/> 3.1.1 Belt weighers<input type="checkbox"/> 3.1.2 Pressure gauges<input type="checkbox"/> 3.1.3 Flowmeters<input type="checkbox"/> 3.1.4 Moisture meters<input type="checkbox"/> 3.1.5 Filter monitors<input type="checkbox"/> 3.1.6 Level indicators<input type="checkbox"/> 3.1.7 Measuring amplifiers<input type="checkbox"/> 3.1.8 Control instruments<input type="checkbox"/> 3.1.9 Controllers<input type="checkbox"/> 3.1.10 Flowmeters for bulk solids<input type="checkbox"/> 3.1.11 Flow balances for bulk solids<input type="checkbox"/> 3.1.12 Temperature measurement equipment<input type="checkbox"/> 3.1.13 Balances<input type="checkbox"/> 3.1.14 Weighing equipment<input type="checkbox"/> 3.1.15 Load cells<input type="checkbox"/> 3.1.16 Weighbridges <p>3.2 Human-machine interfaces</p> <ul style="list-style-type: none"><input type="checkbox"/> 3.2.1 Screens<input type="checkbox"/> 3.2.2 Data recorders, plotters<input type="checkbox"/> 3.2.3 Remote diagnosis and maintenance<input type="checkbox"/> 3.2.4 Cameras<input type="checkbox"/> 3.2.5 Inspection glasses<input type="checkbox"/> 3.2.6 Keyboards <p>3.3 Particle analysis, process and laboratory instrumentation</p> <ul style="list-style-type: none"><input type="checkbox"/> 3.3.1 Wettability analysis<input type="checkbox"/> 3.3.2 Density measurement/ bulk density measurement<input type="checkbox"/> 3.3.3 Laboratory mixers<input type="checkbox"/> 3.3.4 Laboratory sieves<input type="checkbox"/> 3.3.5 Materials testing equipment<input type="checkbox"/> 3.3.6 Powder flow properties measurement<input type="checkbox"/> 3.3.7 Microscopes<input type="checkbox"/> 3.3.8 Surface analysers<input type="checkbox"/> 3.3.9 Online particle analysis<input type="checkbox"/> 3.3.10 Particle shape analysis<input type="checkbox"/> 3.3.11 Particle size analysis<input type="checkbox"/> 3.3.12 Particle size distribution analysis<input type="checkbox"/> 3.3.13 Particle distribution analysis<input type="checkbox"/> 3.3.14 Particle counters<input type="checkbox"/> 3.3.15 Porosimeters<input type="checkbox"/> 3.3.16 Sampling equipment<input type="checkbox"/> 3.3.17 Sample dividers<input type="checkbox"/> 3.3.18 Powder testing<input type="checkbox"/> 3.3.19 Film thickness gauges<input type="checkbox"/> 3.3.20 Thermoanalysis<input type="checkbox"/> 3.3.21 Zeta potential measurement |
|--|--|--|---|

Date: Signature & Company Stamp:

01. CATALOG ENTRY (OBLIGATORY)

Deadline: 10.09.2016



Please return to: Ms. Tanya Bhardwaj

Email: tanya.bhardwaj@nm-india.com | Fax: +91 11 26118664

Company name: _____
Contact Person: _____ Booth number: _____
E-mail: _____ Phone: _____

- 3.4 Systems at automation level**
- ☐ 3.4.1 Data transmission/communication
 - ☐ 3.4.2 Material management
 - ☐ 3.4.3 Production monitoring
 - ☐ 3.4.4 Process monitoring
 - ☐ 3.4.5 Process controls
 - ☐ 3.4.6 Formula management
 - ☐ 3.4.7 Stored program controls
 - ☐ 3.4.8 Visualisation technologies

- 3.5 Systems at ERP level**
- ☐ 3.5.1 Operating data acquisition
 - ☐ 3.5.2 Energy management systems
 - ☐ 3.5.3 OEE systems

3.6 Other C&I, automation and instrumentation equipment and systems

4. Nano particle technologies

- ☐ 4.1 Analysis technologies for nano particles
- ☐ 4.2 Mechanical processing technologies for the production of nano particles
- ☐ 4.3 Wet chemical processing technologies for the production of nano particles
- ☐ 4.4 Plasma processing technologies for the production of nano particles
- ☐ 4.5 Other nano particle technologies and accessories

5. Safety and environmental technologies

- 5.1 Industrial fire protection**
- ☐ 5.1.1 Fire detection
 - ☐ 5.1.2 Central fire alarm control and extinguishing systems
 - ☐ 5.1.3 Smoke and heat exhaust venting systems
 - ☐ 5.1.4 Other industrial fire protection and accessories
- 5.2 Electrical explosion protection**
- ☐ 5.2.1 Light fittings
 - ☐ 5.2.2 EEx p systems
 - ☐ 5.2.3 Forklifts
 - ☐ 5.2.4 Enclosures
 - ☐ 5.2.5 Heatings
 - ☐ 5.2.6 Lift trucks
 - ☐ 5.2.7 Motors
 - ☐ 5.2.8 Measurement and control instrumentation

- ☐ 5.2.9 Switching devices
- ☐ 5.2.10 Protection systems against electrostatic charge
- ☐ 5.2.11 Special operating equipment
- ☐ 5.2.12 Vacuum cleaners
- ☐ 5.2.13 Fans
- ☐ 5.2.14 Warning equipment
- ☐ 5.2.15 Other electrical explosion protection and accessories

5.3 Non-electrical explosion protection

- ☐ 5.3.1 Bursting discs
- ☐ 5.3.2 CO detectors
- ☐ 5.3.3 Detectors
- ☐ 5.3.4 Pressure detectors
- ☐ 5.3.5 Pressure relief devices
- ☐ 5.3.6 Isolation systems
- ☐ 5.3.7 Relief pipes
- ☐ 5.3.8 Relief valves
- ☐ 5.3.9 Explosion flaps
- ☐ 5.3.10 Explosion suppression systems
- ☐ 5.3.11 Flame detectors
- ☐ 5.3.12 Flame barriers/arresters
- ☐ 5.3.13 Spark detectors
- ☐ 5.3.14 Spark quenching systems
- ☐ 5.3.15 Inerting systems
- ☐ 5.3.16 Material safety data
- ☐ 5.3.17 Other non-electrical explosion protection and accessories

5.4 Process safety

- 5.5 Emission protection**
- ☐ 5.5.1 Extraction systems
 - ☐ 5.5.2 Emissions monitoring systems
 - ☐ 5.5.3 Dust extraction systems/ dedusting systems
 - ☐ 5.5.4 Dust measurement equipment
 - ☐ 5.5.5 Other emission protection and accessories

5.6 Workplace safety

- ☐ 5.6.1 Measurement systems for TLV (threshold limit values)
 - ☐ 5.6.2 Metal separators
 - ☐ 5.6.3 Metal detectors
 - ☐ 5.6.4 Safety clothing
 - ☐ 5.6.5 Other workplace safety and accessories
- 5.7 Plant cleaning**
- ☐ 5.7.1 Industrial cleaning
 - ☐ 5.7.2 Silo and container cleaning
 - ☐ 5.7.3 CIP/WIP cleaning
 - ☐ 5.7.4 Industrial hygiene
 - ☐ 5.7.5 Other plant cleaning

5.8 Other safety and environmental equipment and accessories

6. Services

- ☐ 6.1 Plant construction and planning
- ☐ 6.2 Analysis
- ☐ 6.3 Training and education, qualification
- ☐ 6.4 Consultancy
- ☐ 6.5 Technical publications
- ☐ 6.6 Facility management
- ☐ 6.7 Research institutes, universities

- ☐ 6.8 Certification
- ☐ 6.9 Engineering offices, engineering technologies
- ☐ 6.10 Contract processing
- ☐ 6.11 Simulation
- ☐ 6.12 Software
- ☐ 6.13 Associations
- ☐ 6.14 Testing establishments, laboratories
- ☐ 6.15 Other services

Our products and/or services can be used in the following branches of industry:

- 1. Chemicals**
- ☐ 1.1 Manufacturing of chemical products
 - ☐ 1.2 Dyes + pigments
 - ☐ 1.3 Chemical fibres
 - ☐ 1.4 Rubber/plastic products
 - ☐ 1.5 Pharmaceutical products
 - ☐ 1.6 Washing and cleaning agents and body care
 - ☐ 1.7 Fertilizers + nitrogen compounds
 - ☐ 1.8 Pest control and management
 - ☐ 1.9 (Natural) cosmetics
- 2. Food**
- ☐ 2.1 Nutrition
 - ☐ 2.2 Production of food
 - ☐ 2.3 Production of animal feed
 - ☐ 2.4 Mill and starch products
 - ☐ 2.5 High-food/functional food

- 3. Building**
- ☐ 3.1 Construction
 - ☐ 3.2 Mining - coal mining + ore winning
 - ☐ 3.3 Quarrying and earthworks
 - ☐ 3.4 Cement, lime, gypsum
 - ☐ 3.5 Recycling/environmental technologies

- 4. Glass**
- ☐ 4.1 Glass and ceramic products
 - ☐ 4.2 Manufacturing of other mineral products

- 5. Wood**
- ☐ 5.1 Paper and pulp sector
 - ☐ 5.2 Agriculture and forestry
 - ☐ 5.3 Wood-working sector
- 6. Other branches of industry**
- ☐ 6.1 Plant construction/ engineering
 - ☐ 6.2 Power generation
 - ☐ 6.3 Power supply
 - ☐ 6.4 Sound storage medium, image and data carrier
 - ☐ 6.5 Contract manufacturing
 - ☐ 6.6 Semi-conductors
 - ☐ 6.7 Metal production and processing
 - ☐ 6.8 Manufacturing of metal products
 - ☐ 6.9 Manufacturing of automobiles and automobile parts
 - ☐ 6.10 Coking plant, petroleum processing, petro chemistry
 - ☐ 6.11 Shipbuilding
 - ☐ 6.12 Tobacco processing
 - ☐ 6.13 Textile, clothing and leather sector
 - ☐ 6.14 Water supply and disposal

Date: Signature & Company Stamp:

02. STAND POSSESSION (OBLIGATORY)

Deadline: On-Site

Please return to: Mr. Surjit Suri

Email: operations@nm-india.com



Company name:

Contact Person: Booth number:

E-mail: Phone:

Submit to the Hall Director in your hall on/after before at the Exhibition Site.

Please hand over possession of space allotted to us, to our representative:

Name:

Designation:

We have paid all the dues as per the Invoices sent by you.

Date: Signature & Company Stamp:

03. EXHIBITOR BADGES (OBLIGATORY)

Deadline: 10.09.2016

Please return to: Ms. Tanya Bhardwaj

Email: tanya.bhardwaj@nm-india.com | Fax: +91 11 26118664



Company name:
Contact Person: Booth number:
E-mail: Phone:

This form must be completed by all exhibitors and returned to the organizer.

We require exhibitor badges for the following persons:

First Name	Last Name	Position
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

Date: Signature & Company Stamp:

04. TEMPORARY BADGES (OBLIGATORY)

Deadline: 10.09.2016

Please return to: Ms. Tanya Bhardwaj

Email: tanya.bhardwaj@nm-india.com | Fax: +91 11 26118664



Company name: _____
Contact Person: _____ Booth number: _____
E-mail: _____ Phone: _____

Temporary badges will be issued to the service providers to allow them entry into the exhibition hall during the construction period.

This form must be completed by all exhibitors.

We require temporary badges for the following persons:

First Name	Last Name	Position
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

Date: Signature & Company Stamp:

05. DECLARATION (OBLIGATORY)

Deadline: 10.09.2016

Please return to: Ms. Tanya Bhardwaj

Email: tanya.bhardwaj@nm-india.com | Fax: +91 11 26118664



Company name:
Contact Person: Booth number:
E-mail: Phone:

Indemnity / undertaking

To be filled in by authorised personnel and strictly the printout with the seal should reach organizer by 10th September 2016.

Dear Sirs,

I/We, the undersigned, hereby declare that I/We have read and understood the Rules and Regulations of participation in "Powder & Bulk Solids India 2016" as well as the contents of the exhibitors' Information and that I/We agree to abide by the said Rules and Regulations without reservation.

I/We further declare that I/We indemnify the organizer against payment of taxes, penalties, charges, levies, OCTROI, CESS, import duties etc. or any other statutory payments which the organizer may be called upon to pay on my/our behalf now or in near future.

Date: Signature & Company Stamp:

06. EXIT PASS (OBLIGATORY)

Deadline: On-Site

Please return to: Mr. Surjit Suri

Email: operations@nm-india.com



Company name:

Contact Person: Booth number:

E-mail: Phone:

The final exit pass will be issued only if all the dues are cleared.

Attach extra sheet(s) if Nos. of items > 10

Kindly allow us to take the following items out of the venue.

S. No.	Items	No. of Cases / Packing
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

For the organizer

(With P.I. Official sign & seal)

Date: Signature & Company Stamp:

07. FASCIA BOARD (OBLIGATORY)

Deadline: 10.09.2016

Please return to: Mr. Arun Malasi

Email: operations@meroformindia.com



Company name:

Contact Person: Booth number:

E-mail: Phone:

This form must be completed by all exhibitors who have booked the Shell Scheme package.

Please enter below the company name, which you require on the fascia. This will be provided in upper case. Please use block letters. Onsite change will be charged to the exhibitor.

White standard 100 mm high (4 inch) ENGLISH ALPHABET (max 24 letters).

FASCIA NAME

Company Name & Country

--	--	--	--	--	--	--	--	--	--	--	--

--	--	--	--	--	--	--	--	--	--	--	--

Date: Signature & Company Stamp:

08. RAW SPACE APPROVAL (OBLIGATORY)

Deadline: 10.09.2016

Please return to: Mr. Surjit Suri

Email: designapproval.pbsi2016@nm-india.com



Company name:

Contact Person: Booth number:

E-mail: Phone:

APPLICATION FOR APPROVAL OF RAW SPACE DESIGN (Plus Drawings)

Important

1. Drawings submitted for approval must show the plan view, front & side elevations with fittings, raised platforms, ramps, stairs etc. An electrical wiring diagram is also to be submitted.
2. The organizer shall supply carpet to aisles, public areas and shell stands only. Raw space stands will not be supplied with "carpet", they would have to make their own arrangement.
3. In accordance with exhibition regulations, kindly attach for approval two copies of dimensional drawings/views showing structures & fittings to be built into your stand display.
4. Also enclose a 3-phase power location plan to enable the official electrical supplier to ensure power outlets to be located appropriately.
5. Submission beyond the deadline date of 10th September 2016 will invite fees of INR 10,000 / EUR 160.
6. Exhibitors for Raw Space Stands have to apply for electricity, through Form no. 12.

Name of the contractor for stand design and construction is:

Contractor's name:

Address & Contact Person:

Telephone: Fax: E-mail:

Signed for exhibitor by:

Name of Signatory:

Appointment/Designation:

Company's Stamp:

Date: Signature & Company Stamp:

09. VISA INVITATION (OBLIGATORY)

Deadline: As early As Possible

Please return to: Ms. Tanya Bhardwaj

Email: tanya.bhardwaj@nm-india.com | Fax: +91 11 26118664



**POWDER
& BULK
SOLIDS**
INDIA 2016

Company name: _____
Contact Person: _____ Booth number: _____
E-mail: _____ Phone: _____

International exhibitors will require a visa to enter India. The organizer will issue an invitation letter which needs to be submitted when applying for the visa. Please allow the organizer two working days to process the letter. This invitation letter is free of charge. For obtaining the Visa you may contact the Indian Embassy or Consulate in your respective country.

If you need the invitation letter, kindly submit the following information for each person:

Full Name as in the Passport:	
Nationality:	
Date of Birth:	
Passport Number:	
Place of Issue:	
Date of Issue:	
Date of Expiry:	
Male / Female:	
Date of Arrival:	
Date of Departure:	
Company Name:	
Position:	
Postal Address:	
Phone:	
Fax:	
E-mail Address:	

Mandatory:

Please send together with the visa invitation form a scanned copy of the first two pages and the last two pages of your passport to above mentioned contact.

☐ We do not require visa invitation letter

Date: Signature & Company Stamp:



EXHIBITION MARKETING

Easy and effective in an attractive package

Subject to change!
This offer is reserved for exhibitors of
POWDER & BULK SOLIDS INDIA 2016!

Please return to:

NürnbergMesse India Pvt. Ltd.

Ms. Priya Sharma

T : +91 11 47168830

F : +91 11 2687 3221

E : priya.sharma@nm-india.com

Ms. Tanya Bhardwaj

T : +91 11 47168826

F : +91 11 2687 3221

E : tanya.bhardwaj@nm-india.com

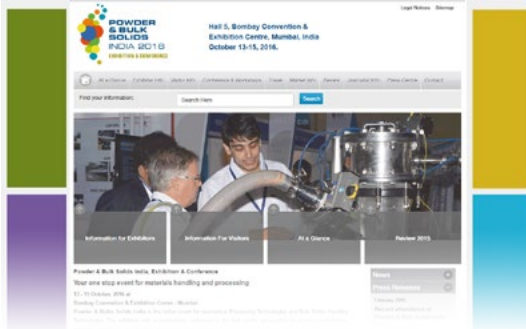
Deadline: 31.07.2016

Use our advertising offers and focus the visitors' attention on your stand! You can choose from various interesting options using all media (online, print and on-site advertising).

Print Material

☐ has been sent by e-mail to: tanya.bhardwaj@nm-india.com ☐ will be sent by not later than 31.07.2016

ONLINE

	Price	Quantity
1 Mini banner on our website home page Banner advertisement on the home page at www.frontale-india.com, linked	20000	
Banner format 120 x 60 px Picture advertising Possible picture formats: GIF and JPEG. Maximum size: 10 kB - 20 kB. Static and animated GIF files are possible. Please state the link when you send us your data. Animated GIF files must stop after maximum 3 loops. Flash advertising Format: SWF. Maximum size: 15 kB - 25 kB. The link is provided as a permanent link in the flash file. Please always send us a complete swf file. The subsequent loading of films into the swf file is not permitted. Flash files must stop after maximum 3 loops.		

PRINT

	Price	Quantity
2a Advertisement in the Exhibition catalogue Back cover advertisement in colour	35000	
2b Advertisement in the Exhibition catalogue Inside back cover advertisement in colour	30000	
2c Advertisement in the Exhibition catalogue Inside front cover advertisement in colour	30000	
2d Advertisement in the Exhibition catalogue Full Page Advertisement in Colour	15000	
3 Company or trademark logo in the Exhibition Catalogue Logo print next to your entry in the list of exhibitors	2500	

Only 1 available for 2a, 2b & 2c!

PARTNERSHIPS

4

Networking Dinner Partner

- 1) Prominent display of name and logo at the networking dinner venue
- 2) Name and logo on:
 - Backdrop at Networking Dinner Venue
 - Partners board
 - Partners page in Exhibition Catalogue
 - Logo on exhibition display banners in the exhibition & conference areas
 - Logo on the website home page
 - One Full Page Advertisement in the printed souvenir
 - Five complimentary delegate registrations

Price

500000

Quantity

5

A. Conference & Workshop Area Partner : 13 Oct 2016

- 1) Prominent display of name and logo on the main Gate of Hall 5
- 2) Name and logo on:
 - Partners board
 - Partners page in Exhibition Catalogue
 - Logo on exhibition display banners in the exhibition & conference areas
 - Logo on the website home page
 - Two complimentary delegate registrations

Price

250000

Quantity

B. Conference & Workshop Area Partner : 14 Oct 2016

- 1) Prominent display of name and logo on the main Gate of Hall 5
- 2) Name and logo on:
 - Partners board
 - Partners page in Exhibition Catalogue
 - Logo on exhibition display banners in the exhibition & conference areas
 - Logo on the website home page
 - Two complimentary delegate registrations

Price

250000

Quantity

C. Conference & Workshop Area Partner : 15 Oct 2016

- 1) Prominent display of name and logo on the main Gate of Hall 5
- 2) Name and logo on:
 - Partners board
 - Partners page in Exhibition Catalogue
 - Logo on exhibition display banners in the exhibition & conference areas
 - Logo on the website home page
 - Two complimentary delegate registrations

Price

250000

Quantity

6

Food Court Partner

- 1) Prominent display of name and logo in the Food Court Area
- 2) Name and logo on:
 - Partners board
 - Partners page in Exhibition Catalogue
 - Logo on exhibition display banners in the exhibition & conference areas
 - Logo on the website home page
 - Two complimentary delegate registrations

Price

200000

Quantity

Let your brand speak!

With our attractive advertising packages

PARTNERSHIPS

7

Protocol Lounge Partner

- 1) Company creative on one Hoarding outside Protocol Lounge
- 2) 4 Self Standees inside the Protocol Lounge
- 3) Literature of the Sponsor / Partner will be kept in the Protocol Lounge
- 4) Protocol Lounge access to 5 top Company Executives and 25 Guests

Price

200000

Quantity

ONSITE

8

Pole Bunting

(W X H) 2.5 ft X 8 ft

Price

25000
(cost per bunting)

Quantity

Only 20 available!



9

Branding Panel

(W X H) 5 m X 3 m

Price

50000
(cost per panel)

Quantity

Only 6 available!



10

Hall Bunting

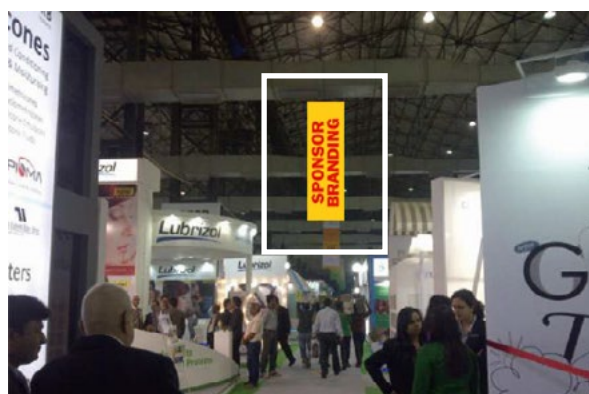
(W X H) 3 ft X 10 ft

Price

30000
(cost per bunting)

Quantity

Only 12 available!



Let your brand speak!

With our attractive advertising packages

ONSITE

11

Visitor Bag Partner

- 1) Name and logo on one side of visitor bags; distributed to all visitors upon registration
- 2) Information material about partner company in the visitor bag (material to be provided by the company)
- 3) Name and logo on
 - Partners board
 - Partners page in Exhibition Catalogue

Price

200000

Quantity

Only 1 partnership available!



12

Lanyard Partner

- 1) Name and logo on lanyards for all participation categories:
 - Visitors
 - Press
 - Speakers
 - Seminar delegates
- 2) Name and logo on
 - Partners board
 - Partners page in Exhibition Catalogue

Price

150000

Quantity

Only 1 partnership available!



13

Badge Partner

- 1) Name and logo on the following category of badges:
 - Visitors
 - Press
 - Speakers
 - Seminar delegates
- 2) Name and logo on
 - Partners board
 - Partners page in Exhibition Catalogue

Price

150000

Quantity

Only 1 partnership available!



Let your brand speak!

With our attractive advertising packages

ONSITE

14

Water Bottle Partner

Name and logo on neck tag of bottles (1500 bottles)

Price

150000

Quantity

Only 1 partnership available!



Note:

- All costs exclude Service Tax @ 15%. Service Tax is subject to change.
- Advertisement artwork / trademark / logo to be sent in high resolution (300dpi) JPEG / PDF / EPS or TIFF file format.
- All images are for representation purpose only, actual product may change.
- On first come first serve basis
- Artwork to be provided by the Partner/Company

Invoice addressee if different

Company Name

Place & Date

Contact Person

Tel:

E-mail:

Company stamp and authorized signature of exhibitor

Organizer - Exhibition

Organizer - Conference & Workshops



11. ADDITIONAL FACILITIES (OPTIONAL)

Deadline: 10.09.2016

Please return to: Mr. Arun Malasi

Email: operations@meroformindia.com



Company name:

Contact Person: Booth number:

E-mail: Phone:

We order the following extra items (pictures for the services see in the attachment):

Item Code	Description of Item / Service	INR	EURO	Qty	Total
MI-01	Counter (1080x540x750mm)	1200	16		
MI-02	Cabinet (945x750x400mm)	1900	25		
MI-03	Bar Counter (1010x620x1000mm)	2900	38		
MI-04	Conference Table (1200x750x750mm)	1400	18		
MI-05	Square Meeting Table (750x750x750mm)	1100	14		
MI-06	Bistro/Tall Round Table (600mm dia x 1100mm)	1400	18		
MI-07	Glass Round Table (750 mm dia x 750mm)	1000	13		
MI-08	Novia Chair(Upholstered seat & back)	650	9		
MI-09	Visitor Chair	750	10		
MI-10	PVC Chair	450	6		
MI-11	Bar Stool	1400	18		
MI-12	Display Podium	1100	14		
	· 500x600x500mm		0		
	· 500x750x500mm		0		
	· 500x900x500mm		0		
	· 1000x750x500mm		0		
	· 1000x900x500mm		0		
MI-13	Shelf - Glass (1050x300mm)	550	7		
MI-14	Door (1000x2500mm)	4000	53		
MI-15	Literature Stand (300x1200x400mm)	450	6		
MI-16	Glass Counter (1050x1050x550mm)	2800	37		
MI-17	Glass Showcase (500x500x2000mm)	3400	45		
MI-18	Glass Showcase (1000x500x2000mm)	3900	51		
MI-19	Socket Outlet (max 1 KW)	550	7		
MI-20	Metal Halide 150 watts	1500	20		
MI-21	Track Spot with 3 Lights 1900	2000	26		
MI-22	Standard Long Arm Spot Light (75W)	550	7		
MI-23	Halogen Spot 300 Watts	950	13		
MI-24	Wall coat Hanger	550	7		
MI-25	System Panel : 970mm. x 2400 mm. (H)	750	10		

Date: Signature & Company Stamp:

11. ADDITIONAL FACILITIES (OPTIONAL)

Deadline: 10.09.2016

Please return to: Mr. Arun Malasi

Email: operations@meroformindia.com



Company name:

Contact Person: Booth number:

E-mail: Phone:

M-26	LCD - up to 42 "	4500 per day	0		
MI-27	Refrigerator - up to 165 ltr	2800	37		
Total					
+ Service Tax 15%					
Grand Total					

Note:

- Exhibitors who are using the ORGANIZERS's Standard Package should refer to Page number 22 for the list of furniture supplied under the contract. This Form is only for ADDITIONAL orders.
- Late orders will not be guaranteed, and if accepted, will be subjected to the following surcharge:
 - Orders received after 10th September, 2016, 30% surcharge
 - On-site received order : 50% surcharge
- All items are on rental basis only.
- All rental prices are for 3 days i.e. duration of the event unless specified

Please make Company cheque, demand draft, cash or transfer payable to "Meroform India Pvt. Ltd.".

BANK DETAILS	
Bank Name	Yes Bank Limited
Address	A - 356, Sec. - 19, Noida - 201301, Uttarpradesh, India
Account No.	001484000001970
Swift Code	YESBINBB
IFSC Code	YESB0000014
Beneficiary Name	Meroform (India) Pvt. Ltd., A - 37, Sector - 80, Phase - II Noida (Uttarpradesh)

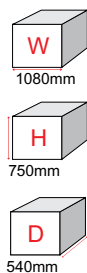
Date: Signature & Company Stamp:

Furniture & Accessories Order Form



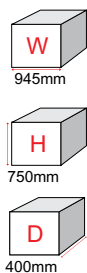
1

MI-01
Counter



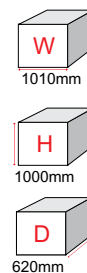
Description: White aluminium system frame & white Laminated sides & top

MI-02
Cabinet



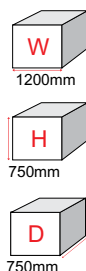
Description: White aluminium system frame, white Laminated sides & top, one intermediate shelf, sliding shutters

MI-03
Bar Counter



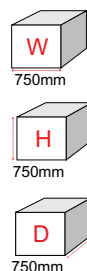
Description: White aluminium system Frame, white Laminated sides & top, one intermediate shelf

MI-04
Conference Table



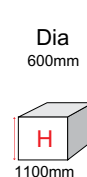
Description: Rectangular table, Chromium frame, White laminated Top

MI-05
Square Meeting Table



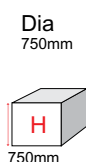
Description: Chromium frame, White Laminated Top

MI-06
Bistro Table



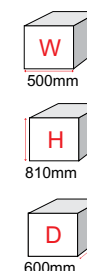
Description: Chromium frame, White Laminated Top

MI-07
Glass Round Table



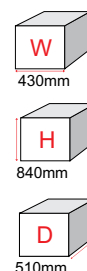
Description: Chromium frame, clear glass top

MI-08
Novia Chair



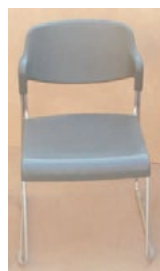
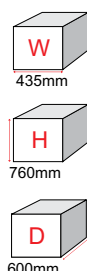
Description: Padded Chair, Chromium frame, Black upholstered seat & back rest

MI-09
Visitor Chair



Description: Wood finish frame, padded seat & Back rest upholstered black leather

MI-10
(PVC) Chair



Description: PVC Moulded Chair Chromium frame

MI-11
Bar Stool

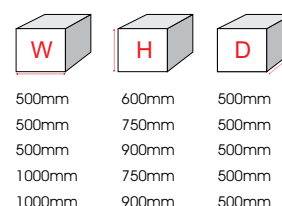


Description: Bar stool frame in chromium finish, Black leather padded seat

MI-12
Display Podium



Description: White aluminium System frame, White laminated side & Top Panels

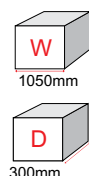


Furniture & Accessories Order Form



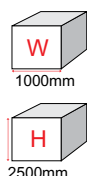
2

MI-13
Shelf-Glass



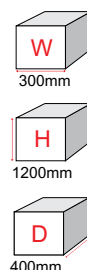
Description: Flat glass shelf

MI-14
Door



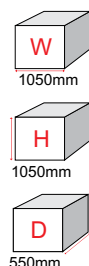
Description: Wooden Whitelaminated,
Cylindrical Lock in Chromium finish with 2 keys

MI-15
Literature Stand



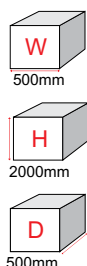
Description: White Metal frame with
provision for Display of 6 Nos Catalog A-4 size

MI-16
Glass Counter



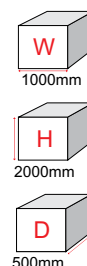
Description: White aluminium system frame,
200mm high Glass, cabinet underneath with sliding shutter

MI-17
Glass Showcase



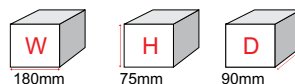
Description: White aluminium System
frame, 1500mm high clear fixed Glass on 3 sides,
Lockable hinged Glass shutter, 2 adjustable Glass
shelf, 1 down light

MI-18
Glass Showcase



Description: White aluminium System
frame, 1500mm high clear fixed Glass on 3 sides,
Lockable sliding Glass shutter, 2 adjustable
Glass shelf, 2 down light

MI-19
Socket Outlet (Max. 1kW)



Description: Indian Type 2 outlets point with
Independent control switch. Max Power load 1 k.w

MI-20
Metal Halide



Description: 150.Watts Metal Halide,

MI-21
Track Spot (950mm Long track)



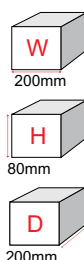
Description: White Track, 3 Nos of white spots,
12/50.watts, Adjustable focus

MI-22
Standard Long Arm Spot
Light (75 watts) 250mm long arm



Description: White Casing, Chromium
arm, Adjustable Focus

MI-23
Halogen Spot (300 watts)



Description: Silver

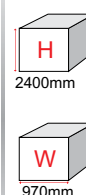
MI-24
Wall Coat Hanger

950mm-Dia



Description: White System, Anodized coat Hooks

MI-25
System Wall Panel



Description: White aluminium
System frame, White laminated sheet

12. POWER REQUIREMENT (OPTIONAL)

Deadline: 10.09.2016

Please return to: Ms. Tanya Bhardwaj

Email: tanya.bhardwaj@nm-india.com



Company name:

Contact Person: Booth number:

E-mail: Phone:

We require the following extra power:

Type of Booth	Rate per KW (INR / EURO)	Power Required (KW)	Single Phase	Three Phase	Amount (INR / EURO)
Build up Days	INR 1000 / EURO 13 per day				
Additional Power during show days	INR 4000 / EURO 53 (3 days)				
+ Service Tax 15%					
Grand Total					

Note:

- Power / Electricity load ordered for Build-Up days will be considered for 2 days i.e. duration of set-up.
- Normally we give only single phase line for requirements upto 3 KW. In case you need a three-phase connection please specify the same.
- Availability of power in single phase is 230 V and 400 V in three phase +/- 0% with Frequency 50 CPS +/- 3%.

For billing purpose electricity will be calculated at 1 KW per 9 sqms space booked (both indoor & outdoor) if power requirement is not given.

Date: Signature & Company Stamp:

13. TEMPORARY STAFF (OPTIONAL)

Deadline: 10.09.2016

Please return to: Viablesoft Solutions Pvt. Ltd.

Email: manpower-support@vssgroup.in



Company name:

Contact Person: Booth number:

E-mail: Phone:

We would like to order following services:

Particular	Duration (From - To)	Price INR (per day)	Price EURO (per day)	No. of Personnel	Amount (INR / EURO)
Basic Hostess		2500	33		
A Category		3500	46		
A+ Category		5000 onwards	66 onwards		
+ Service Tax 15%					
Grand Total					

Please make Company cheque, demand draft, cash or transfer payable to "Viablesoft Solutions Pvt. Ltd.".

BANK DETAILS	
Bank Name	HDFC Bank
Address	Ground Floor, G 83, Preet Vihar, New Delhi - 110092
Account No.	15612020001076
IFSC Code	HDFC0001561

Date: Signature & Company Stamp:

14. SECURITY STAFF (OPTIONAL)

Deadline: 10.09.2016

Please return to: Brilliant Security Services

Email: brilliantss@yahoo.com



Company name:

Contact Person: Booth number:

E-mail: Phone:

We would like to order following services:

Particular	Duration (From - To)	Price INR (per day)	Price EURO (per day)	No. of Personnel	Amount (INR / EURO)
Security Guard		2000	26		
Bouncer		2500	33		
Lady Searcher		2000 onwards	26 onwards		
+ Service Tax 15%					
Grand Total					

Above-mentioned rates are for 10 hours duty.

Date: Signature & Company Stamp:

15. BOOTH CLEANING (OPTIONAL)

Deadline: 10.09.2016

Please return to: Matoshri Construction Co.

Email: matoshri.cons@gmail.com



Company name:

Contact Person: Booth number:

E-mail: Phone:

We would like to order following services:

Particular	Duration From - To	Price INR (per day)	Price EURO (per day)	No. of Personnel	Amount (INR / EURO)
Booth Cleaner		1000	13		
Booth Cleaner with Vacuum Cleaning Machine		2500	33		
+ Service Tax 15%					
Grand Total					

Above-mentioned rates are for 8 hours duty

Date: Signature & Company Stamp:

16. INTERNET SERVICES (OPTIONAL)

Deadline: 10.09.2016

Please return to: Ms. Tanya Bhardwaj

Email: tanya.bhardwaj@nm-india.com | Fax: +91 11 26118664



Company name: _____
Contact Person: _____ Booth number: _____
E-mail: _____ Phone: _____

We would like to avail internet connection rental services as follows:

Communication	Lumpsum (non refundable Service & Connection charges)	Deposit (refundable after deduction of call charges)	Indicate connection/s	Amount (INR / EUR)
Internet connection	INR 10000 / EUR 132	INR 20000 / EUR 263		
+ Service Tax 15%				
Grand Total				

Note :

Late orders may not be accepted.

Orders are valid when accompanied by full remittance.

Date: Signature & Company Stamp:

17. COMPRESSED AIR CONNECTION (OPTIONAL)

Deadline: 10.09.2016

Please return to: Mr. Arun Malasi

Email: operations@meroformindia.com



**POWDER
& BULK
SOLIDS**
INDIA 2016

Company name:
Contact Person: Booth number:
E-mail: Phone:

Our compressed air connection requirement is as follows:

Air Supply	Price (INR / EUR)
(Int. dia - max. air flow - pressure)	
1/4"(6mm) - 82 l/min - 3 Bar	INR 16500 / EUR 217
1/4"(6mm) - 164 l/min - 4 Bar	INR 18000 / EUR 237
1/2"(12mm) - 246 l/min - 5 Bar	INR 19000 / EUR 250
1/2"(12mm) - 410 l/min - 6 Bar	INR 20000 / EUR 263
1"(25mm) - 1000 l/min - 7 Bar	INR 25300 / EUR 333
Total	
+ Service Tax 15%	
Grand Total	

Date: Signature & Company Stamp:

18. HOTEL BOOKING (OPTIONAL)

Deadline: 10.09.2016

Please return to : Mr. Sudip Sinha / Mr. Apar Yadav

Email: sudipsinha@ith.co.in / conferences@ith.co.in



Company name: _____
Contact Person: _____ Booth number: _____
E-mail: _____ Phone: _____

Accommodation requirement. Please select your hotel and room type.

Hotel	Distance from Venue	Room Rates (INR)		Tariff Validity
		Single	Double	
5 Star				
Westin Garden City Mumbai	3 Kms	10,200	10,800	Valid Till 30th July, 2016
The Lalit, Mumbai	8 Kms	10,000	10,500	Valid Till 30th July, 2016
Ramada Powai, Mumbai	5 Kms	7,800	8,500	Valid Till 30th July, 2016
Taj Santacruz, Mumbai	7 Kms	10,800	12,000	Valid Till 30th July, 2016
The Orchid, Mumbai	8 Kms	8,500	8,500	Valid Till 30th July, 2016
4 Star				
The Mirador, Mumbai	4 Kms	7,200	7,200	Valid Till 30th July, 2016
The Residence Hotel & Apartments, Powai	5 kms	6,600	7,200	Valid Till 30th July, 2016
Vits & Lotus, Mumbai	6 Kms	6,600	7,200	Valid Till 30th July, 2016
3 Star				
Parle International	3 Kms	5,000	5,500	Valid Till 30th July, 2016
Marigold Residency	3 Kms	4,300	4,800	Valid Till 30th July, 2016
The UniContinental, Mumbai	5 Kms	4,000	4,500	Valid Till 30th July, 2016
Mint Vile Parle	5 Kms	4,000	4,500	Valid Till 30th July, 2016
Budget Category				
Highway Residency	5 kms	2,900	3,600	Valid Till 30th July, 2016
JK Regency	5 kms	3,300	3,900	Valid Till 30th July, 2016
Arma Executive	6 kms	3,000	3,500	Valid Till 30th July, 2016
Airlines International	10 Kms	3,200	3,800	Valid Till 30th July, 2016

***Rates for other Hotels/Apartments can be also procured on request.**

Remark:

1. Distance from venue is approximate.
2. The check-in time is 1400-1500 hrs & check-out is 12 noon.
3. Above Room rates are of base room category (unless specified) and include buffet breakfast.

Date: Signature & Company Stamp:

18. HOTEL BOOKING (OPTIONAL)

Deadline: 10.09.2016

Please return to : Mr. Sudip Sinha / Mr. Apar Yadav

Email: sudipsinha@ith.co.in / conferences@ith.co.in



Company name:

Contact Person: Booth number:

E-mail: Phone:

4. Above rates are valid for a period from 12-15 October, 2016.

5. Any room booking requirement other than specified dates should be mailed at sudipsinha@ith.co.in

6. Rooms shall be offered on 'first cum first serve basis' and 'subject to availability'.

7. **The rates are inclusive of applicable hotel taxes (Currently 18.7-23% in Mumbai).**

8. Booking amendments in stay reductions / cancellations before 45 days from check-in will attract 01 night retention charge.

9. Booking amendments in stay reductions / cancellations less than 45 days from check-in; or early departures after check-in / No shows will attract full retention for the cancelled days.

10. Govt. Service Tax @ 4.5% will apply extra on the total invoice amount.

11. All taxes (service tax / hotel luxury tax) are Government mandated and June change / increase / decrease. The tax structure applicable during the event dates will apply.

Please complete this form in capital letters-

Title (Mr / Mrs / Ms)			
First Name			
Last Name			
Email ID			
Company Name			
Address			
Country			
Tel: (with country Code)			
Fax: (with country Code)			
Hotel, 1 st Choice		Hotel, 2 nd Choice	
Check in Date		Check out Date	
No. of Rooms		Type of Room:	Single <input type="checkbox"/> Double <input type="checkbox"/> Twin <input type="checkbox"/>
Non-Smoking Room	Yes <input type="checkbox"/> No <input type="checkbox"/>		
Special Request			

Flight Arrival/Departure details (If airport pick up/drop required- on chargeable basis)

Please send request at sudipsinha@ith.co.in or conferences@ith.co.in

Date: Signature & Company Stamp:

18. HOTEL BOOKING (OPTIONAL)

Deadline: 10.09.2016

Please return to : Mr. Sudip Sinha / Mr. Apar Yadav

Email: sudipsinha@ith.co.in / conferences@ith.co.in



Company name:

Contact Person: Booth number:

E-mail: Phone:

Mode of Payment:

1. **Cheque/DD** for Rs..... in favor of **"International Travel House Ltd."**

Dated Chq/DD No. (Local Cheque/DD Only)

2. **Swift transfer: USD remittance** - Details for transfer of funds

Bank Account No.	051-302115-904
Bank Name	The Hongkong and Shanghai Banking Corporation Limited
Bank Address	25, Barakhamba Road, New Delhi –110001 (India)
Ifsc Code	HSBC0110002
Swift Code	HSBCINBB
Beneficiary Name	International Travel House Ltd.
Beneficiary Address	T-2, Community Centre, Sheikh Sarai, Phase-1, New Delhi (India) – 110017

3. **Credit Card:** ☐ VISA ☐ MASTER ☐ AMERICAN EXPRESS

Credit card Authorization - VISA / MASTERCARD ONLY

I,.....(Name of card holder) authorize "International Travel House Ltd.", to charge my credit card (Visa / Master) No.....

Expiry date..... for an amount of INR..... 2.6% Credit Card Surcharge

..... Total amount including 2.6% Credit card Surcharge.....Credit Card charges 2.25 % & Service Tax on credit card charges 15%)

Signature of cardholder.....

Card holder's address

Country Last 3 digit on reverse of credit card

Date

(Kindly also send us both side clear photocopies of the credit card and passport copy for our necessary records through fax or email attachment)

Date: **Signature & Company Stamp:**

18. HOTEL BOOKING (OPTIONAL)

Deadline: 10.09.2016

Please return to : Mr. Sudip Sinha / Mr. Apar Yadav

Email: sudipsinha@ith.co.in / conferences@ith.co.in



Company name:

Contact Person: Booth number:

E-mail: Phone:

Credit Card Authorization Form - AMEX Only

I hereby authorize **"International Travel House Limited"** to charge my Card for the goods and services being rendered to me.

1. Nature of goods / services:

2. Card number:

3. Card expiry date:

4. Billing address:

5. Telephone nos. : (Resi.) (off.)

6. Mobile no. :

7. Present address:

8. Present telephone number:

9. Amount of Charge INR 2.6% Credit Card Surcharge

(Credit Card charges 2.25 % & Service Tax on credit card charges 15%)

Total amount including 2.6% Credit card Surcharge

10. 4-digit batch code (on front of AMEX card Only):

Yours sincerely,

I understand that the Records of Charges - in respect of goods / services received / availed - submitted by you to American Express Bank Ltd., Travel Related Services will neither bear my signature nor the imprint of my American express Card, and I therefore, undertake to unconditional honor and pay without demur and contestation, the said charges, as and when I am billed for the same by American Express.

(Signature as it appears on your AMEX Card)

Name:

Date:

(Kindly also send us both side clear photocopies of the credit card and passport copy for our necessary records through fax or email attachment).

Date: Signature & Company Stamp: